

**EASTERN PLUMAS HEALTH CARE DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**Thursday, May 28, 2015**

**9:00 A.M.**

**EPHC Education Center, Portola, CA**

**Minutes**

**1. Call to Order.**

The meeting was called to order at 9:58 am by Gail McGrath.

**2. Roll Call.**

Present: Dr. Paul Swanson, Janie McBride, Jay Skutt, Lucie Kreth, Eric Bugna MD and Gail McGrath.

Absent: None

Staff: Tom Hayes, CEO, Jeri Nelson, CFO, and Alanna Wilson, Administrative Assistant.

Visitors: Approximately 3 visitors were present at the start of the meeting.

**3. Consent Calendar.**

Mr. Skutt motioned to approve the consent calendar. A second was made by Ms. McBride. None opposed, the motion was approved.

**4. Board Chair Comments.**

Ms. McGrath shared her recent experience as a patient in the hospital and expressed how please she is that we have a local hospital.

**5. Board Comments.**

None

**6. Public Comment.**

None

**7. Auxiliary Report**

Katie Tanner reported that the Nifty Thrifty grossed \$12,962.00 for the month of April. They had 765 volunteer hours and 32.5 hours in the lobby.

**8. Chief of Staff Report**

Dr. Bugna reported that Dr. Mustafa will be leaving at the beginning of July. The organization will recruit for dermatology coverage. Dr. Bugna also noted how fortunate we are to have a local healthcare facility in our area due to the closing of many small facilities across the country.

**9. Committee Reports**

**• Finance Committee**

Dr. Swanson reported that there was a wide range of discussion today. Net income was close to break even for the month of April. Contractuals are up significantly due to reduced reimbursement from MediCal. A/R days are down to 55. Ms McBride reported that we are still working on getting patients back from Reno so that they may rehabilitate in their own community.

**10. IT Report**

Mr. Boyd reported that IT has installed a new firewall. Mr. Boyd also reported that we are now able to send x-rays to PDH and Tahoe Forest via a secure network. Mr. Boyd also discussed other forms of security that the organization has in place to protect against viruses and keep patient information secure. Mr. Boyd briefly discussed how well the Centriq conversion is going.

**11. Director Of Nursing Report:**

- Ms. Cocking reported that Dr. Porot's epidural program is very successful and we are looking at adding additional services with this provider.
- Ms. Cocking also stated that she has accepted a full time position in her hometown and will be leaving EPHC at the end of June. Tracy Allara will be stepping down to attend a Nurse Practitioner program.
- Ms. Cocking also reported that Patient Satisfaction scores are very good.
- Ms. Cocking stated that Tomala King is continuing to increase the census in the Loyaltan SNF while the Portola SNF is full.

**12. Clinic Report:**

- Mr. Gregory reported that Dr. Mustafa will be leaving the organization and we are looking for new dermatology coverage.
- Mr. Gregory stated that we are currently speaking to a Urologist.
- Mr. Gregory also stated that we continue to see new patients in the clinic and have hired new staff to accommodate the increase.
- Mr. Gregory reported on a proposal that has been submitted to Plumas County for Mental and Behavioral Health Funds. The funds come from a tax the county receives and must be used or the county will need to return the funds to the state.

**13. Recommendation for Approval of Policies:**

- Safe Patient Handling & Movement
- Radiology
- MRI
- CT Scan
- Laboratory
- Admitting
- BioMed
- Environmental Services
- Dietary

After a brief discussion Ms. McGrath motioned to approve the policies. A second was made by Dr. Swanson. None opposed, the motion was approved.

**14. CFO Report:**

- Ms Nelson reported that the month of April went well. There are 33 days left in this fiscal year and things look very good. Net income is \$159,061.00. May and June are also expected to be good months.
- Ms. Nelson stated that contractals are \$1 million over budget due to the way we are being paid by managed MediCal.
- Ms. Nelson reported some preliminary budget results and she hopes to present the budgets to the Board next month.
- Ms. Nelson reported that the organization is looking at Work Comp renewal and renewing the Anthem contract.

**15. CEO Report:**

- Mr. Hayes reported on a recent meeting regarding the Sierra Valley District Hospital. Mr. Hayes was asked by a Sierra County Supervisor if the Eastern Plumas Health Care District would possibly be interested in taking over the SVHD. Mr. Hayes relayed the conversation to the Board. The general consensus from the Board is that they would like to move forward gathering more information on this subject.
- Mr. Hayes also reported that he has submitted the second exemption request from the clawback. He did receive a reply from the state that they would consider his request but no decision has been made yet.
- Mr. Hayes stated that the organization is awaiting OSHPD approval for the next step on the nurse call installation.

**16. Closed Session.**

Ms. McGrath announced the Board would move into closed session at 11:33 a.m.; pursuant to Health and Safety Code 32155 and Government Code Section 54957.

**17. Open Session Report of Actions Taken in Closed Session.**

The Board returned at approximately 12:20 am and announced

I. With respect to Health and Safety Code 32155, to review reports on Quality Assurance  
No reportable action.

II. With respect to Government Code Section 54957 to consider the following privileges and appointments to the medical staff.

**a. Approval of One Year Provisional Privileges**

- **Henry Turkel, M.D.** ER
- **Leora Sapir, FNP** Allied Health

**b. Approval of Two Year Courtesy Privileges**

- **Roger Gallant, M.D.** ER

**III. Adjournment.** Ms. McGrath subsequently adjourned the meeting at 12:20 p.m.

  
Approval

6.25.15  
Date