

**EASTERN PLUMAS HEALTH CARE DISTRICT  
MEETING OF THE BOARD OF DIRECTORS**

**Thursday, May 26, 2016**

**10:00 A.M.**

**EPHC Education Center, Portola, CA**

**Minutes**

**1. Call to Order.**

The meeting was called to order at 10:00 am by Jay Skutt.

**2. Roll Call.**

Present: Dr. Paul Swanson, Janie McBride, Jay Skutt, and Gail McGrath.

Absent: Lucie Kreth

Staff: Tom Hayes, CEO, Jeri Nelson, CFO, Eric Bugna, MD, Alanna Collier-Wilson,  
Executive Assistant

Visitors: Approximately 4 visitors were present at the start of the meeting.

**3. Consent Calendar.**

Ms McGrath motioned to approve the consent calendar. A second was made by Dr. Swanson. None opposed, the motion was approved.

**4. Board Chair Comments.**

Mr. Skutt reported on the PCSDA meeting he recently attended. Mr. Skutt reported on topics that were discussed such as upcoming training sessions and concerns over LAFCO wanting to consolidate the three Health Care Districts.

**5. Board Comments.**

Dr. Swanson noted that the Board had discussed having a question added to the Board Agenda as a means for the Board and public to have an open discussion regarding the future of the hospital. All present decided to add a new agenda item in the form of a question. This item will be added at next month's Board of Directors Meeting.

**6. Public Comment.**

None

**7. Auxiliary Report**

Ms. Ballestri reported that the Nifty Thrifty grossed \$13,155.00 in April and had 862.5 volunteer hours and 19.5 lobby hours. Total revenue is up from last year.

**8. Chief of Staff Report**

Dr. Bugna reported that the ongoing collaboration with Dr. Hunt and other providers is an ongoing process. Dr. Bugna discussed the future of insurance and healthcare and funding from Federal vs. State.

**9. Committee Reports**

**• Finance Committee**

Dr. Swanson reported on the recently approved PRIME grant stating that we will receive \$7 million dollars over five years with the funding being used for Behavioral Health. Dr. Swanson reported that April had income of \$47,994.00.

**• Planning Committee**

Ms. McGrath reported that the architect Nate Morgan had supplied additional info after the last meeting and that the \$4 million will still need to be spent to replace the system.

**10. Management Report: Rick Boyd, IT**

Mr. Boyd reported that some of the staff had recently taken a trip to Washington to view a Centriq system that had recently upgraded the new version. Mr. Boyd also reported that IT had recently installed a validation server and Centriq version 11-11.8 was successfully updated. The new updates include referral management, document director and updated notes section.

**11. Chief Nursing Officer Report:**

- Ms. Rohan reported that Acute is maintaining a good census.
- Ms. Rohan also reported that we received a new holter monitor.
- Ms. Rohan stated that staffing is looking better however we continue to need CNAs and LVNs in the Skilled Nursing Units.

**12. Clinic Director Report**

- Ms. Grandi reported that the recent PRIME application was approved. The funds from this grant will be used for Behavioral Health Services.
- Ms. Grandi reported that the Pine Street Clinic is scheduled to open July 5, 2016.
- Ms. Grandi also reported that the organization is currently recruiting for a FNP or PA.

**13. Recommendation for Approval of Policies:**

None

**14. CFO Report:**

- Ms. Nelson reported that the organization is doing well. Ancillary services are doing better, the clinic is doing well and our inpatient census is up.
- Ms. Nelson reported that the Portola SNF census is 21 and Loyalton is 28.
- Ms. Nelson stated that recruiting enough providers to see patients continues to be a challenge.
- Members of the Board and Ms. Nelson discussed the dollar impact of labs being down. Ms. Nelson stated that labs are down approximately \$200,000.00 from last year.

**15. CEO Report:**

- Mr. Hayes reported noted that Shawn Rohan, Rhonda Grandi and Anne Yoakum are doing great in their new positions.
- Mr. Hayes reported that the Loyalton property has had an offer made and we are awaiting the appraisal results.

- Mr. Hayes reported that Dr. Dhond has donated ultrasound equipment and Maintenance employees will be picking up the equipment.
- Mr. Hayes stated that he met with the new CEO of Tahoe Forest, Harry Weiss, and noted that he is a nice addition to their organization.
- Mr. Hayes also reported that the Foundation Board will be meeting today and is continuing to promote new members.

**16. Closed Session.**

Mr. Skutt announced the Board would move into closed session at 11:03 a.m.; pursuant to Health and Safety Code 32155 and Government Code Section 54957.

**17. Open Session Report of Actions Taken in Closed Session.**

The Board returned at approximately 11:52 pm and announced:

I. With respect to Health and Safety Code 32155, to review reports on Quality Assurance  
No reportable action.

II. With respect to Government Code Section 54957 to consider the following privileges and appointments to the medical staff.

a. Ms. McGrath motioned to approve the following privileges and appointments to the medical staff as submitted. A second was provided by Dr. Swanson. None opposed, the motion was approved.

**a. Recommendation for One Year Provisional Privileges**  
None

b. Ms. Kreth motioned to approve the following privileges and appointments to the medical staff as submitted. A second was provided by Ms. McBride. None opposed, the motion was approved.

**b. Recommendation for Two Year Courtesy Privileges**  
None

**III. Adjournment.** Mr. Skutt subsequently adjourned the meeting at 11:57 a.m.

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Approval

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Date