

**EASTERN PLUMAS HEALTH CARE DISTRICT
MEETING OF THE BOARD OF DIRECTORS**

Thursday, May 25, 2017

10:00 A.M.

EPHC Education Center, Portola, CA

Minutes

1. Call to Order.

The meeting was called to order at 10:02 am by Jay Skutt.

2. Roll Call.

Present: Dr. Paul Swanson, Jay Skutt, Gail McGrath, Lucie Kreth and Harvey West.

Absent:

Staff: Tom Hayes, CEO, Eric Bugna, MD, Jeri Nelson, CFO

Visitors: Approximately 3 visitors were present at the start of the meeting.

3. Consent Calendar.

Ms. McGrath motioned to approve the consent calendar. A second was made by Dr. Swanson. None opposed, the motion was approved.

4. Board Chair Comments.

Mr. Skutt reported that the Annual Board Retreat went well.

5. Board Comments.

None

6. Public Comment.

None.

7. Auxiliary Report

Ms. White reported that sales for the ½ off sale totaled \$1,100.00. Volunteer hours in April at the Nifty Thrifty totaled 667 hours and 13.5 in the hospital lobby.

8. Chief of Staff Report

Dr. Bugna reported that clinic volume has been down and we are looking at ways to increase volume.

9. Committee Reports

• Finance Committee

Dr. Swanson reported that clinic volumes are down which affects volumes in the ancillary departments. Dr. Swanson noted that the committee discussed the Capital Budget. The budget will be presented at the June meeting for approval by the Board.

- 10. Valic:**
Tim Murphy and Orlando Batturaro were present from Valic. Mr. Batturaro discussed the employer match program noting there have been 36 new enrollments. Mr. Murphy and Mr. Batturaro supplied a PDF presentation to the Board regarding investments offered, performance of funds, as well as how funds are removed from the portfolio.
- 11. Chief Nursing Officer Report:**
No report.
- 12. Clinic Director Report**
- Ms. Grandi reported that an offer has been made to a LCSW. A locums Psychiatric Nurse Practitioner will be used until a permanent Psych. NP can be found.
 - Ms. Grandi reported that she has hired a per diem Physician Assistant to help see patients at the Portola Clinic.
 - Ms. Grandi reported that Ann Williams will be returning sometime in the near future.
- 13. Recommendation for Approval of Policies:**
None
- 14. Resolution 253:**
Ms. McGrath moved to adopt Resolution 253. A second was made by Dr. Swanson. The motion was passed with a roll call vote, there was no opposition.
- 15. CFO Report:**
- Ms. Nelson reported that April was not a good month, no IGT monies were received and volumes are down overall.
 - Ms. Nelson reported that the Auxiliary gave the last of the money for the cardiac monitors in Acute.
 - Ms. Nelson reported that she has signed up for approximately \$4.2 million in IGT's next year.
 - Ms. Nelson reported that the Finance Committee went over the preliminary Capital and Operating Budgets, which will be presented at next month's Board meeting.
- 16. CEO Report:**
- Mr. Hayes reported on the Sierra Valley Hospital District Annexation. Mr. Hayes has prepared a Plan of Services and Nicole Johnson is working with Jon Benoit on the resolutions each Board will need to approve. We are sending the project out for bid.
 - Mr. Hayes reported that flooring in the SNF is going to be replaced.
 - Mr. Hayes reported that a pre-bid meeting will be held, tomorrow, May 26th to any contractors that are interested in the Behavioral Health project. So far there are 13 companies interested.
 - Mr. Hayes reported that volumes in the clinic are being analyzed to determine what can be done to increase the number of patients seen. The current referral process was discussed as well as ways to improve the process.

17. Closed Session.

Mr. Skutt announced the Board would move into closed session at 11:45 am.; pursuant to Health and Safety Code 32155 and Government Code Section 54957.

18. Open Session Report of Actions Taken in Closed Session.

The Board returned at approximately 11:51 am and announced:

I. With respect to Health and Safety Code 32155, to review reports on Quality Assurance

No reportable action.

II. With respect to Government Code Section 54957 to consider the following privileges and appointments to the medical staff.

Ms. McGrath motioned to approve the following privileges and appointments to the medical staff as submitted. A second was provided by Ms. Kreth. None opposed, the motion was approved.

a. One Year Provisional Privileges

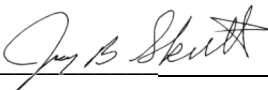
None

b. Recommendation for Two Year Courtesy Privileges

Donald Ball, MD

Orthopedics

III. Adjournment. Mr. Skutt subsequently adjourned the meeting at 12:07 pm.


Approval _____

6.22.17
Date