

**EASTERN PLUMAS HEALTH CARE DISTRICT**

**Special Meeting of the Board of Directors**

**Tuesday, November 6, 2018**

**1:30 PM**

**Administrative Conference Room, Portola, CA**

**Minutes**

1. **Call to Order.** The meeting was called to order at 1:33 pm by Mr. Skutt.
2. **Roll Call.**  
Present: Jay Skutt, Paul Swanson, MD, Gail McGrath, Harvey West, and Lucie Kreth  
Visitors: 3 visitors was present  
Absent:
3. **Approval of Agenda.** The agenda was approved as submitted.
4. **Board Comments.** None
5. **Public Comments.** None
6. **Sierra Valley Health Care District Annexation**  
The Sphere of Influence was discussed. The Board will have to consider changing the boundary lines to include a portion of Sierra County up to the forest service line. More discussion will be had as time goes on.
7. **Resolution 264**  
Ms. McGrath motioned to approve the resolution, Dr. Swanson seconded. None opposed.  
Resolution 264, Proposed Distribution of Property Tax Revenue was approved.
8. **Change in State Licensure**  
Ms. O'Flanagan reported during the recent State Survey it was identified that nursing ratios were out of compliance based on the license ER classification. Title 22 regulates what staff must be present based on the license classification. Currently the district is classified as Basic Emergency Services. To keep this classification the organization would need to hire two more full time nurses, one solely to operate the radio. To continue to operate the ER in the most efficient way the State suggested the licensing be changed to Standby ER. After discussion Ms. McGrath motioned to make the changes to the State License. Dr. Swanson seconded. None opposed.
9. **Closed Session.** Mr. Skutt announced the Board would move into closed session at 1:50 pm.
10. **Adjournment.** The Board returned to open session at 8:15 pm; and announced three candidates have been selected to participate in interviews with the Board of Directors and District staff on November 12, 13 & 14.

Mr. Skutt subsequently adjourned the meeting.

*Jim B Skutt*

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**Approved by**

12.6.18

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**Date**