

**EASTERN PLUMAS HEALTH CARE DISTRICT
MEETING OF THE STANDING FINANCE COMMITTEE
OF THE BOARD OF DIRECTORS
Thursday, October 24, 2019
8:30 A.M.
Loyalton Skilled Nursing Facility
Conference Room, Loyalton, CA**

Minutes

- 1. Call to Order:** The meeting was called to order at 8:44 a.m.
- 2. Roll Call:**
Present: Paul Swanson, M.D.; Harvey West
Staff: Katherine Pairish, CFO; Jayne O’Flanagan, Acting CEO; Ashlie Preston, Executive Assistant
Guest: 2
- 3. Approval of Agenda:** The agenda was approved as submitted.
- 4. Approval of Minutes:** None.
- 5. Board Comments:** None.
- 6. Public Comments:** None.
- 7. CFO Report:**
Summary
For the month of September 2019 EPHC posted gross revenue of \$3,424,202. This was over budget by \$254,241. We posted a net loss for the month in the amount of \$102,127 and budgeted for a net loss of \$342,638.
Revenues
Total Inpatient revenue was over budget by \$145,460. Skilled Nursing revenue was over budget by \$2,772. Outpatient revenue was over budget by \$93,503 and Clinic revenue was over budget by \$15,278.
Expenses
Total operating expenses for the month were under budget by \$3,032.
Salaries and Benefits were under budget by \$55,472 with purchased services being over budget by \$44,087.
Repairs & Maintenance were under budget by \$5,178.
Supplies were over budget by \$2,482.
Other expenses were under budget by \$8,146. These include training, travel, and dues and subscriptions.
Revenue Cycle
Gross Accounts Receivable ended the month at \$5.9M. Gross Accounts Receivable days at September 30, 2019 were 47. We budgeted 53 and best practice is 55. Our collection rate for August was 68%. We budgeted 53.82%.

Balance Sheet

Total Assets at September 30, 2019 were \$20,979,518. At the end of September 30, 2018 they were \$17,685,449 -An increase of \$3,294,069 or 18.63%. Total Fund Balance increased from \$8,630,821 to \$13,058,054 -An increase of \$4,427,233 or 51.30%.

Additional Information

We incurred additional one-time expenses in the month of September in the amount of \$117,775, mostly for campus-wide improvements, software and our annual license. This amount was expensed and of course impacted cash. Days cash on hand at September, 2019 was 91. September 30, 2018 days cash on hand was 61. We are continuing to be as conservative as possible with cash outlay in order to maintain the required balance to fund upcoming IGT's (Intergovernmental Transfers). We anticipate our PRIME IGT to take place in November. We have not received notification from the State of the final funding amount, but we should be hearing from them within the next few weeks. Last year we funded \$337,500 and received \$675,000 back. We anticipate PRIME will be higher this year.

Jerrell Tucker of JWT & Associates, LLP, presented the results of the 2018-2019 audited financials. Mr. Tucker stated that 1) EPHC has received an unmodified opinion; 2) there were not material weaknesses or significant deficiencies identified relating to the Hospital's internal controls and there were no reportable findings; 3) there were no audit adjustments and 2 late client entries, and; 4) there were no difficulties encountered with Management in performing our audit and there were no disputes or disagreements with management during the course of the audit. Discussion was held.

- 8. **Adjournment:** Dr. Swanson adjourned the meeting at 9:36 am.

Approval

Date