

**EASTERN PLUMAS HEALTH CARE DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, January 24, 2013
10:00 A.M.
EPHC Education Center, Portola, CA**

Agenda

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 832-6564. Notification 72 hours prior to the meeting will enable the Eastern Plumas Health Care to make reasonable arrangements to ensure accessibility.

	<u>Presenter(s)</u>	<u>I/D/A</u>	<u>Page(s)</u>
1. Call to Order	Gail McGrath	A	
2. Roll Call	Gail McGrath	I	
3. Consent Calendar	Gail McGrath	A	
(A) Agenda			1-2
(B) Meeting Minutes of 12.6.12 Regular Board Meeting			3-5
(C) Meeting Minutes of 12.6.12 Special Organizational Board Meeting			6-7
(D) Meeting Minutes of 12.12.12 Special Board Retreat			8-9
4. Board Chair Comments	Gail McGrath	I/D	
• ACHD Annual Meeting May 22-24, 2013, Hilton La Jolla Torrey Pines, La Jolla			
• CHA Rural Health Care Symposium, March 13-15, 2013 Sacramento			
• Board Self Evaluation			
5. Board Comments	Board Members	I	
6. Public Comment	Members of the Public	I	
7. Auxiliary Report	Kathy Davis	I/D	
8. IT Department Update	Rick Boyd	I/D	
9. Chief of Staff Report	Eric Bugna, MD	I/D	
10. Policies and Procedures	Teresa Whitfield	I/D/A	
Reviewed on 1.10.13			
• Ambulance P&P Binder			
• Cardiopulmonary P&P Binder			
• Surgery and Peri-Operative P&P Binder			
• Recovery P&P Binder			
• Anesthesia P&P Binder			
• Respiratory Hygiene/Cough Etiquette Policy			

<ul style="list-style-type: none"> • Medical Staff Privilege Card: <ul style="list-style-type: none"> ○ Telemedicine ○ Chiropractic (Updated) 	Eric Bugna, MD	I/D/A	
11. Committee Reports	Board Members	I/D	
<ul style="list-style-type: none"> • Standing Finance Committee • Standing Planning Committee <ul style="list-style-type: none"> ▪ Master Planning 	Skutt/ McBride McGrath/Fites		
12. Chief Financial Officer Report	Jeri Nelson	I/D	14-24
<ul style="list-style-type: none"> • December Financials 			
13. Chief Executive Officer Report	Tom Hayes	I/D	
<ul style="list-style-type: none"> • Project Update • DP/SNF reimbursement cuts • CT Scanner replacement • Employee Satisfaction Committee Update • Other 			25-28
14. Closed Session	Gail McGrath	I/D/A	
I. Close Session, pursuant to Government Code 54957: Public Employee Performance Expectations and Evaluation, CEO, a public employee.			
II. Closed Session, pursuant to Health and Safety Code 32155, to review reports on Quality Assurance.			
III. Closed Session, pursuant to Government Code Section 54957 to consider the following appointments to the medical staff:			
<ul style="list-style-type: none"> a. One Year Provisional <ul style="list-style-type: none"> • Charles Cox, MD (Gastroenterology) • Khurram Jehangir Khan, MD (Pain Management) b. Allied Health Two Year Courtesy <ul style="list-style-type: none"> • Trent Saxton, DC (Chiropractic) 			
15. Open Session Report of Actions Taken in Closed Session	Gail McGrath	I	
16. Adjournment	Gail McGrath	A	

**EASTERN PLUMAS HEALTH CARE DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Thursday, December 6, 2012

10:00 A.M.

EPHC Education Center, Portola, CA

Minutes

1. Call to Order.

The meeting was called to order at 10:15 am by Gail McGrath

2. Roll Call.

Present: Gail McGrath, Larry Fites, Janie McBride, Lucie Kreth and Jay Skutt

Absent: None

Staff: Tom Hayes, CEO, Jeri Nelson, CFO and Tiffany Williams, Administrative Assistant.

Visitors: Approximately 4 visitors were present at the start of the meeting

3. Consent Calendar.

Mr. Fites motioned to accept the consent calendar as submitted. A second was made by Mr. Skutt. None opposed, the motion was approved.

4. Board Chair Comments.

None

5. Board Comments.

None

6. Public Comment.

None

7. Auxiliary Report

Kathy Davis reported that the Auxiliary has done well this year and will be \$10,000-\$15,000 ahead of 2011. Ms. Davis reported that they currently have \$222,020 in the bank of which \$4,100 is in the memorial fund for employee scholarships. The Auxiliary has committed \$150,000 for the down payment on the CT scanner. Nifty Thrifty grossed \$18,744 in November.

8. Chief of Staff

Mr. Hayes stated that Dr. Bugna was absent. Mr. Hayes stated that the clinic providers are receiving training on the new clinic EMR and the Dr. Kim has been very helpful with the implementation.

9. Policies and Procedures

Ms. McGrath stated that she and Ms. McBride had reviewed all of the listed policies. After a brief discussion Ms. McGrath motioned to approve the listed policies. A second was made by Mr. Fites. None opposed, the motion was approved.

10. Committee Reports

- **Finance Committee**

Mr. Skutt stated that the Finance Committee did not meet and that Ms. Nelson would provide details in her report.

11. **CFO Report:** Mr. Nelson stated that she has been participating in numerous conference calls and webinars to discuss the upcoming changes regarding reimbursement changes. She stated that educating the community on the changes will be the most difficult.

Ms. Nelson reported that October was a good month with good volumes. AR days and AP days are up and cash is down which is expected due to the holiday season. We have received a \$223,000 retroactive reimbursement for the Skilled Nursing Facilities and are expecting an additional \$42,000.

We have signed an agreement with JB Dev for a time and attendance system which will be implemented in February 2013. We also are planning for direct deposit in the spring.

12. CEO Report

- **Project List Update:**

- Back up Boiler: Mr. Hayes reported we have replaced several valves on the back up boiler as well as completing a hydro static test. The burner and fuel lines still need replacing before we can use it regularly.
- NPC modifications: Mr. Hayes reported that the bracing of the antenna and equipment in the radio room are the only thing left to do for the NPC modifications. Once OSHPD approval is granted we will begin the work which must be completed by year end.

- **Master Planning:** Mr. Hayes reported that we have signed a contract with Aspen Architects for our Master Site Plan. They will be attending the Board Retreat next week as well as conducting interviews of the management staff the week of December 18th.
- **Clinic EMR Modules Update:** Mr. Hayes reported that the Clinic PPD Module is installed and provider training has begun. He also reported that the ER module will not be installed as it is no longer supported by Healthland. Alternatives are being investigated.
- **Operations Plan Update:** An update of the Operations Plan was provided and reviewed. There was a brief discussion regarding Employee satisfaction surveys.
- **CT scanner replacement update:** Mr. Hayes reported that the final price for the CT scanner is \$394,000 and should be installed in February 2013-March 2013. The Auxiliary has committed \$150,000 towards that down payment and we are looking at financing the balance. The Foundation has also sent out letters soliciting donations.
- **Employee Satisfaction Committee Update:** There was a brief discussion regarding the progress that the committee has made. The Committee will meet again in January.
- **Affordable Care Act-California Health Insurance Exchange:** Mr. Hayes provided a hand out regarding the Health Insurance Exchange. There was a brief discussion.

- **Other:**
 - Mr. Hayes stated that he has had dialogue regarding collaboration with Scott McFarland from Sierra Medical Clinic in Downieville as well as Sierra County. He will report more as the collaboration develops.
 - Ms. Williams will send out the ACHD Board Self Evaluation link to the Board in January.
 - Dr. Cox, Locum Gastroenterologist will begin seeing patients in December.

13. Closed Session.

Ms. McGrath announced the Board would move into closed session at 11:30 a.m., pursuant to Health and Safety Code 32155 and Government Code Section 54957.

14. Open Session Report of Actions Taken in Closed Session.

The Board returned at approximately 12:30 pm and announced with respect to Government Code Section 54957, appointments to the medical staff were approved as submitted. No other reportable action.

15. Adjournment. Ms. McGrath subsequently adjourned the meeting at 12:30 p.m.

Approval

Date

**EASTERN PLUMAS HEALTH CARE DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**Thursday, December 6, 2012
10:00 A.M.
EPHC Education Center, Portola, CA**

Minutes

- 1. Call to Order.**
The meeting was called to order at 10:04am by Gail McGrath.
- 2. Roll Call.**
Present: Larry Fites, Janie McBride, Gail McGrath, Jay Skutt and Lucie Kreth.
Absent: None
Staff: Tom Hayes, CEO, Jeri Nelson, CFO, and Tiffany Williams, Administrative Assistant.
Visitors: Approximately 5 visitors were present at the start of the meeting
- 3. Consent Calendar.**
Mr. Fites motioned to accept the consent calendar as submitted with the following changes; Remove #4 from the agenda. A second was made by Ms. Kreth. None opposed, the motion was approved.
- 4. Roll Call- Removed from Agenda**
- 5. Board Chair Comments.**
Ms. McGrath stated that it has been a good year and that she is hearing good comments from the community.
- 6. Board Comments.**
Ms McBride stated that three community members have discussed the great medical care that they have received here and that they will come back to EPHC.
- 7. Public Comment.**
None
- 8. Annual Organizational Meeting**
 - A) Resolution 237: Meeting Dates for 2013.**
Ms. McGrath briefly explained Resolution 237-meeting dates for 2013. Ms. McBride moved to adopt Resolution 237. A second was made by Mr. Skutt. After a brief discussion, the motion was passed by a roll call vote with no opposition.
 - B) Election of Officers**
 - 1. Gail McGrath-Chairman.**
 - 2. Larry Fites-Vice-Chairman.**
 - 3. Lucie Kreth-Secretary.**After a brief discussion Ms. Fites motioned to keep the current officers in place A second was provided by Ms. Kreth. None opposed, the motion was approved.

C) Confirmation and/or Reconsideration of Subcommittee Assignments

Ms. McBride asked to be on the Finance Committee, after a brief discussion Ms. McGrath motioned to keep the current appointments in place with the exception of Ms. McBride replacing Ms. Kreth on the Finance committee. A second was provided by Mr. Fites. None opposed, the motion was approved.

9. Adjournment. Ms. McGrath adjourned the meeting at 10:15 am.

Approval

Date

EASTERN PLUMAS HEALTH CARE DISTRICT

**SPECIAL MEETING
OF THE
BOARD OF DIRECTORS
BOARD RETREAT**

Wednesday, December 12, 2012

**9am-3pm
Longboards**

Minutes

1. Call to Order

2. Roll Call

Present: Larry Fites, Janie McBride, Gail McGrath, and Jay Skutt

Absent: Lucie Kreth

Staff: Tom Hayes, CEO, Mark Schweyer, Jeri Nelson, Teresa Whitfield, and Cathy Conant

Visitors: Jack Bridge and Aspen Architects

3. Oath of Office

Ms. McGrath administered the Oath of Office to Larry Fites and Jay Skutt for their term of December 7, 2012-December 2, 2016.

4. Roll Call

Present: Larry Fites, Janie McBride, Gail McGrath, and Jay Skutt

Absent: Lucie Kreth

5. Approval of Agenda

The agenda was approved as submitted.

6. Board Comments

None

7. Public Comment

None

8. EPHC Mission Statement

Ms. McGrath read the Mission and Values Statement.

Lucie Kreth joined the meeting.

9. Review of Master Planning Process

Mr. Hayes introduced Dave Hitchcock, Aspen Architects. The Master Planning Process was reviewed and discussed.

10. Review of Information Gathered So Far

Dave Hitchcock, Aspen Architects discussed the following topics; Building Systems, Site and Civil Engineering Information, Demographic Information and Operational Information. There was brief discussion. Mr. Hitchcock stated that he will continue to gather Operational Information and will conduct interviews with department managers December 18th and 19th.

11. Financial and Volume Information

Ms. Nelson reviewed Department Volumes, Profitability, Contribution Margin and reimbursement grid. There was a brief discussion.

12. Community Forum Notes

The notes from the recent community forum were reviewed and discussed.

13. Strategic Plan Dashboard

The current Strategic Plan dashboard was reviewed and discussed.

14. Where Do We Go From Here

Mr. Hitchcock led a discussion of where we want EPHC to be in 2030. He also discussed the significant seismic requirements that will go into effect in 2030. To retrofit the hospital will be cost prohibitive so we have to decide what kind of new facility we need in the future. After much discussion it was the consensus of the Board and staff that we do need acute beds in the future, along with ER and ambulance services. The next steps in the master planning process are for Aspen to do interviews with staff and then outline possible options. A Planning Committee meeting will be scheduled for mid January to discuss further.

15. Adjournment

Ms. McGrath adjourned the meeting at 2:00pm.

ACHD

Annual Meeting

Wednesday, May 22, 2013 - Friday, May 24, 2013

**Location: Hilton La Jolla Torrey Pines, La Jolla,
CA**

Annual Meeting

May 22-24 2013

Hilton La Jolla Torrey Pines

La Jolla, CA



Leadership in Health Policy and Advocacy

Rural Health Care Symposium

Brave New World — Transition Strategies for Rural Hospitals

March 13 – 15, 2013

Hyatt Regency, Sacramento

Overview **Agenda** Tuition/CEs Hotel Sponsor/Exhibit

Day One: Wednesday, March 13

8:30 a.m. – 4:30 p.m. | Health Policy Legislative Day

CHA's annual advocacy program now spans two days, March 12 – 13. Plan now to attend both events. To register, [Click here](http://www.calhospital.org/legislative-day) (<http://www.calhospital.org/legislative-day>).

4:00 – 6:00 p.m. | Symposium Check-In/Registration

5:00 – 6:30 p.m. | Rural Healthcare Center Advisory Board Meeting

The Rural Healthcare Center's leadership conducts its first quarterly meeting of 2013. All symposium attendees are welcome to attend.

6:30 – 7:30 p.m. | Welcome Reception

Gather together and visit with colleagues at this informal event.

Day Two: Thursday, March 14

8:00 – 9:00 a.m. | Symposium Check-in/Registration

9:00 – 9:15 a.m. | Opening and Welcome

Lex Smith, Chair, Rural Healthcare Center Advisory Board and Chief Executive Officer, George L. Mee Memorial Hospital; and Peggy Broussard Wheeler, Vice President, Rural Health Care and Governance, California Hospital Association

9:15 – 10:30 a.m. | Keynote Session

The Future of Health Care

Ian Morrison, Health Care Futurist, Author

What will health care look like in two, five or ten years from now? No one knows for sure, but noted international speaker, author and futurist, Ian Morrison, has a few ideas about where we are headed that may surprise you. Listen to this fascinating speaker share his thoughts on the future of health care in light of today's political and reform movements.

10:45 a.m. – 12:00 p.m. | General Session

Preparing for Market-Driven Health Care

Eric Shell, MBA, CPA, Principal, Stroudwater Associates

The fee-for-service payment system is crumbling. In the very near future, the health care market will be driven by cost, quality and population health management. This session will review how these new drivers may play out in rural environments and provide strategies to help rural hospitals position operations to meet coming change.

12:00 – 1:15 p.m. | Hosted Luncheon**Legislative and Regulatory Update**

C. Duane Dauner, President/CEO, California Hospital Association

In this annual update, participants will hear about the political landscape and CHA's advocacy priorities for 2013. Find out how CHA plans to protect rural hospitals' interests.

1:15 – 2:15 p.m. | General Session**EHR – More than a New Computer System**

Marty Fattig, Chief Executive Officer, Nemaha County Hospital

Leadership from a hospital listed for six years as one of America's "Most Wired" will share lessons learned from the implementation of their EHR system. Find out about their system-wide cultural shift and the steps followed to achieve a successful transition. Hear about related improvements in process of care, patient safety and quality initiatives.

2:15 – 3:15 p.m. | General Session**What's New from OSHPD**

Paul Coleman, Deputy Director, Facilities Development Division, Office of Statewide Health Planning and Development

OSHPD leadership will share their work to streamline procedures and implement new technologies to improve the review and building process. Hear about the Rapid Review Program, eServices Portal, and recent update to OSHPD's popular Best Practices Manual. A review of recent legislation, regulations and seismic issues will also be provided.

3:30 – 5:00 p.m. | General Session**Transforming for Tomorrow Workshop**

Mike Cohen, Principal, Deloitte Consulting, LLP; and Anne McLeod, Senior Vice President, Health Policy, California Hospital Association

What will your future destination be? Aggregator, Health Manager, Connector, Innovator or Diversifier — one of these transformational pathways may turn your operations into a thriving rural business. Learn more about the five prototype destinations and what competencies and strategies are needed to ensure the health care needs of your community are met in the future.

5:00 – 6:30 p.m. | Exhibitor Fair and Reception**Day Three: Friday, March 15****7:30 – 8:30 a.m. | Breakfast Meetings****Rural Health Care Clinic Association Update**

Gail Nickerson, Director of Clinic Services, Adventist Health and founder of the California Association of Rural Health Clinics

8:30 – 10:00 a.m. | General Session**Annual CEO Panel Discussion**

Moderator, Steven Rousso, MBA, MPA, Principal, HFS Consultants; and Rural Chief Executive Officers: Anne Platt, Sutter Amador Hospital; Harry Jasper, Jerold Phelps Community Hospital; and Jim Suver, Ridgecrest Regional Hospital

In this candid discussion, CEOs will share their successes and challenges of transforming operations to meet our changing health care environment. Find out what worked, what didn't, and their plans going forward.

10:15 – 11:15 a.m. | General Session**Unexpected Benefits of a Happy Workforce**

Diane Bradley, Regional Chief Clinical Officer, HealthTech Management Services

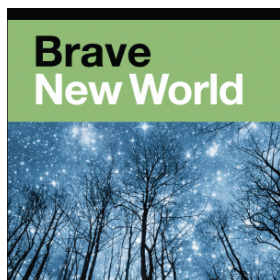
Happy workers = productive workers = happy patients. Further, happy patients feel better about the care they receive. Find out how to shift your culture to foster worker satisfaction, improve productivity and quality, and increase patient satisfaction.

11:15 a.m. – 12:15 p.m. | General Session

Eureka! Finding California’s Pathway to ACA Implementation

Diana Dooley, Secretary, California Health and Human Services Agency

Listen to leadership from CHHS provide an update on California’s road to ACA implementation and other important topics. Learn how rural hospitals may be impacted by “Covered California,” managed Medi-Cal, and dual eligibles.



March 13 – 15, 2013

[Reserve Hotel](#)

[Registration Form](#)

CONTACT

Education Department

(916) 552-7637

[E-mail](#)

© 2012 California Hospital Association [Privacy Policy](#) [Contact Us](#)

EASTERN PLUMAS HEALTH CARE DISTRICT

MEMORANDUM

Date: January 11, 2013
To: Board of Directors
From: Jeri Nelson, Chief Financial Officer
Subject: Summary of Financial Results – December 2012

Table 1. Consolidated Financial Results – December 2012

	Actual	Budget	Variance
Total Revenue	\$3,259,683	\$3,318,106	\$(58,423)
Contractual Adjustments	\$1,435,357	\$1,416,017	\$19,340
Bad Debt/Admin Adjustments	\$312,776	\$148,215	\$164,561
Net Revenue	\$1,511,550	\$1,753,875	\$(242,325)
Total Expenses	\$1,638,764	\$1,768,419	\$(129,655)
Operating Income (Loss)	\$(127,215)	\$(14,544)	\$(112,671)
Non-Operating Income(Expense)	\$55,141	\$49,758	\$5,383
Net Income (Loss)	\$(72,074)	\$35,214	\$(107,288)

Table 2. Consolidated Financial Results – Six Months Ended December 2012

	Actual	Budget	Variance
Total Revenue	\$19,886,570	\$19,641,118	\$245,452
Contractual Adjustments	\$8,368,483	\$8,402,821	\$(34,338)
Bad Debt/Admin Adjustments	\$1,051,380	\$877,318	\$174,062
Net Revenue	\$10,466,707	\$10,360,979	\$105,728
Total Expenses	\$10,061,758	\$10,426,893	\$(365,135)
Operating Income (Loss)	\$404,949	\$(65,914)	\$470,863
Non-Operating Income (Expense)	\$404,380	\$398,550	\$5,830
Net Income (Loss)	\$809,329	\$332,636	\$476,693

Bad debt for the month and year to date is significantly over budget. I can only hope the New Year brings better economic times for our patients and community. Our revenues were slightly under budget for all hospital inpatient areas. Clinic visits are down for the month; typical of the Holiday season. Net patient revenue is 46% and 53% for the month and year to date; budget is 52% and 53% respectively. Our accounts receivable net of reserves is 51%, very much in line with net revenue. We continue to keep expenses under budget and reduced our overtime hours. Denials totaled \$25,393, largely due to 3 inpatient Medicare write offs for 1 day stays. Medicare is auditing all of our 1 day admissions for medical necessity and has reviewed claims through November. We appeal these denials when appropriate and were recently successful on 2 of these appeals.

**EASTERN PLUMAS HEALTH CARE
BALANCE SHEET
FOR THE MONTH ENDED
DECEMBER 31, 2012**

DESCRIPTION	CURRENT YEAR
ASSETS	
CURRENT ASSETS	
CASH	872,780
INVESTMENTS	1,107,828
ACCOUNTS RECEIVABLE NET	3,255,373
ACCOUNTS RECEIVABLE OTHER	206,885
INVENTORY	215,316
PREPAID EXPENSES	102,905
TOTAL CURRENT ASSETS	<u>5,761,087</u>
PROPERTY AND EQUIPMENT	
LAND AND IMPROVEMENTS	934,164
BUILDINGS AND IMPROVEMENTS	10,080,726
EQUIPMENT	10,473,035
IN PROGRESS	101,856
TOTAL PROPERTY AND EQUIPMENT	<u>21,589,781</u>
ACCUMULATED DEPRECIATION	<u>13,697,636</u>
NET PROPERTY AND EQUIPMENT	<u>7,892,146</u>
COSTS OF ISSUANCE NET	15,423
TOTAL	13,668,656
	=====
LIABILITIES AND FUND BALANCE	
CURRENT LIABILITIES	
LEASES PAYABLE	34,769
ACCOUNTS PAYABLE	754,208
ACCRUED PAYROLL/RELATED TAXES	946,945
OTHER CURRENT LIABILITIES	685,219
TOTAL CURRENT LIABILITIES	<u>2,421,141</u>
LEASES PAYABLE	180,365
USDA REPAIRS & DEFEASANCE	420,926
CHFFA - EMR & ENDO EQUIP LOAN	100,151
CITY OF PORTOLA- PROPERTY LOAN	348,000
USDA LOANS SNF	3,568,083
USDA LOAN REPAIRS	41,148
USDA LOAN LOYALTON	500,453
USDA LOAN LOYALTON & PORTOLA	151,450
TOTAL LIABILITIES	<u>7,731,718</u>
FUND BALANCE	5,127,609
NET INCOME (LOSS)	809,329
TOTAL	13,668,656
	=====

**EASTERN PLUMAS HEALTH CARE
COMPARATIVE BALANCE SHEET
FOR THE MONTHS ENDED**

	NOVEMBER 2012	DECEMBER 2012	CHANGE
ASSETS			
CURRENT ASSETS			
CASH	\$ 526,756	\$ 872,780	\$ 346,024
LAIF SAVINGS	\$ 1,107,828	\$ 1,107,828	\$ -
ACCOUNTS RECEIVABLE NET	\$ 3,535,016	\$ 3,255,373	\$ (279,643)
ACCOUNTS RECEIVABLE OTHER	\$ 344,651	\$ 206,885	\$ (137,766)
INVENTORY	\$ 215,316	\$ 215,316	\$ -
PREPAID EXPENSES	\$ 104,197	\$ 102,905	\$ (1,292)
TOTAL CURRENT ASSETS	<u>\$ 5,833,764</u>	<u>\$ 5,761,087</u>	<u>\$ (72,677)</u>
PROPERTY AND EQUIPMENT			
LAND AND IMPROVEMENTS	\$ 934,164	\$ 934,164	\$ -
BUILDINGS AND IMPROVEMENTS	\$ 10,080,726	\$ 10,080,726	\$ -
EQUIPMENT	\$ 10,473,035	\$ 10,473,035	\$ -
IN PROGRESS	\$ 97,522	\$ 101,856	\$ 4,334
	<u>\$ 21,585,447</u>	<u>\$ 21,589,781</u>	<u>\$ 4,334</u>
ACCUMULATED DEPRECIATION	<u>\$ 13,627,255</u>	<u>\$ 13,697,636</u>	<u>\$ 70,381</u>
TOTAL PROPERTY AND EQUIPMENT	<u>\$ 7,958,192</u>	<u>\$ 7,892,145</u>	<u>\$ (66,047)</u>
COSTS OF ISSUANCE NET	\$ 15,675	\$ 15,423	\$ (252)
TOTAL	<u>\$ 13,807,631</u>	<u>\$ 13,668,655</u>	<u>\$ (138,976)</u>
LIABILITIES AND FUND BALANCE			
CURRENT LIABILITIES			
LEASES PAYABLE	\$ 35,838	\$ 34,769	\$ (1,069)
ACCOUNTS PAYABLE	\$ 795,997	\$ 754,208	\$ (41,789)
ACCRUED PAYROLL/RELATED TAXES	\$ 846,235	\$ 946,945	\$ 100,710
OTHER CURRENT LIABILITIES	\$ 767,127	\$ 685,219	\$ (81,908)
TOTAL CURRENT LIABILITIES	<u>\$ 2,445,197</u>	<u>\$ 2,421,141</u>	<u>\$ (24,056)</u>
LEASES PAYABLE	\$ 180,365	\$ 180,365	\$ -
CHFFA LOAN	\$ 106,695	\$ 100,151	\$ (6,544)
CITY OF PORTOLA	\$ 348,000	\$ 348,000	\$ -
USDA LOANS	\$ 4,718,363	\$ 4,682,060	\$ (36,303)
TOTAL LIABILITIES	<u>\$ 7,798,620</u>	<u>\$ 7,731,717</u>	<u>\$ (66,903)</u>
FUND BALANCE	\$ 5,127,609	\$ 5,127,609	\$ -
NET INCOME (LOSS)	\$ 881,402	\$ 809,329	\$ (72,073)
TOTAL	<u>\$ 13,807,631</u>	<u>\$ 13,668,655</u>	<u>\$ (138,976)</u>

**EASTERN PLUMAS HEALTH CARE
STATEMENT OF REVENUE & EXPENSE
FOR THE MONTH ENDED
DECEMBER 31, 2012**

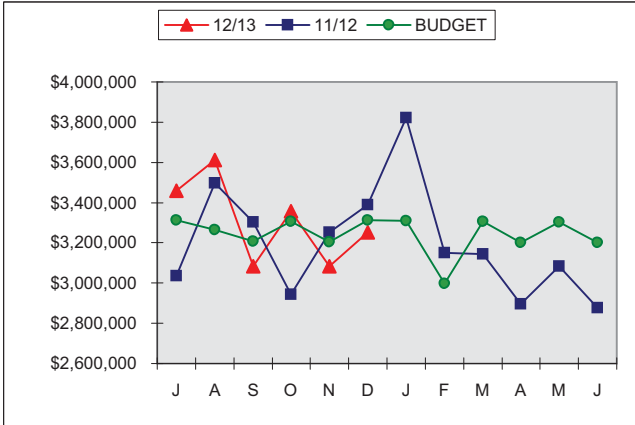
DESCRIPTION	CURRENT PERIOD			YEAR TO DATE			ANNUAL BUDGET
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
OPERATING REVENUE							
INPATIENT ROUTINE	210308	223479	-13171	1079615	1326456	-246841	2631285
INPATIENT ANCILLARY	263345	265465	-2120	1210128	1560346	-350218	3087405
TOTAL INPATIENT	473653	488944	-15291	2289743	2886802	-597059	5718690
SWING ROUTINE	34000	61490	-27490	384000	364976	19024	724000
SWING ANCILLARY	12645	48916	-36271	235420	293597	-58177	579962
TOTAL SWING BED	46645	110406	-63761	619420	658573	-39153	1303962
SKILLED NURSING ROUTINE	491692	493362	-1670	3086272	2928340	157932	5808932
SKILLED NURSING ANCILLARY	53193	86752	-33559	497508	513881	-16373	1018367
TOTAL SKILLED NURSING	544885	580114	-35229	3583780	3442221	141559	6827299
OUTPATIENT SERVICES	2185710	2133139	52571	13353512	12620502	733010	25078792
TOTAL PATIENT REVENUES	3250894	3312603	-61709	19846455	19608098	238357	38928743
OTHER OPERATING REVENUE	8789	5503	3286	40114	33020	7094	66040
TOTAL REVENUE	3259683	3318106	-58423	19886570	19641118	245452	38994783
DEDUCTIONS FROM REVENUE							
BAD DEBT/ADMINISTRATIVE ADJ'S	312776	148215	164561	1051380	877318	174062	1741774
CONTRACTUAL ADJUSTMENTS	1435357	1416017	19340	8368483	8402821	-34338	16671008
TOTAL DEDUCTIONS	1748133	1564231	183902	9419863	9280139	139724	18412782
NET REVENUE	1511550	1753875	-242325	10466707	10360979	105728	20582001
OPERATING EXPENSES							
SALARIES	820223	821317	-1094	4752499	4841562	-89063	9594815
BENEFITS	191676	217617	-25941	1157550	1295430	-137880	2580428
SUPPLIES	100310	172807	-72497	781865	950222	-168357	1857037
PROFESSIONAL FEES	206634	238397	-31763	1402853	1411801	-8948	2796024
REPAIRS & MAINTENANCE	51545	38464	13081	252618	230787	21831	461574
PURCHASED SERVICES	75858	61874	13984	489671	370701	118970	741129
UTILITIES/TELEPHONE	49273	57872	-8599	316629	348913	-32284	697826
INSURANCE	33215	33280	-65	197585	199683	-2098	399366
RENT/LEASE EXPENSE	8653	18654	-10001	87138	111923	-24785	223846
DEPRECIATION/AMORTIZATION	70633	69748	885	401163	418487	-17324	872975
INTEREST EXPENSE	21133	26098	-4965	133208	156590	-23382	313180
OTHER EXPENSES	9610	12290	-2680	88980	90795	-1815	178099
TOTAL EXPENSES	1638764	1768419	-129655	10061758	10426893	-365135	20716299
OPERATING INCOME (LOSS)	-127215	-14544	-112671	404949	-65914	470863	-134298
MISCELLANEOUS CONTRIBUTIONS	2768	2383	385	38318	14300	24018	28600
PROPERTY TAX REVENUE	47373	47375	-2	284242	284250	-8	568500
NON-OPERATING INCOME (EXPENSE)	55141	49758	5383	404380	398550	5830	797100
NET INCOME (LOSS)	-72074	35214	-107288	809329	332636	476693	662802

**EASTERN PLUMAS HEALTH CARE
STATEMENT OF REVENUE & EXPENSE
FOR THE MONTH ENDED
31-Dec-12**

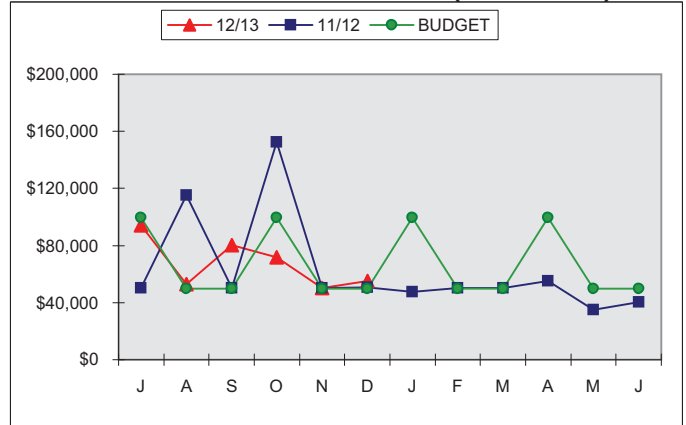
DESCRIPTION	CURRENT PERIOD			YEAR TO DATE			ANNUAL BUDGET
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	
STATISTICAL DATA							
ACUTE INPATIENT ADMISSIONS	25	35	-10	125	208	-83	411
ACUTE PATIENT DAYS	76	83	-7	385	492	-107	975
SKILLED NURSING PATIENT DAYS	1481	1488	-7	9296	8832	464	17520
SWING BED DAYS	17	31	-14	192	183	9	362
E.R. VISITS	279	268	11	1793	1592	201	3160
CLINIC VISITS	2033	2313	-280	13859	13726	133	27230

EASTERN PLUMAS HEALTH CARE
 MONTHLY FINANCIAL GRAPHS
 FOR THE YEAR ENDED JUNE 30, 2013

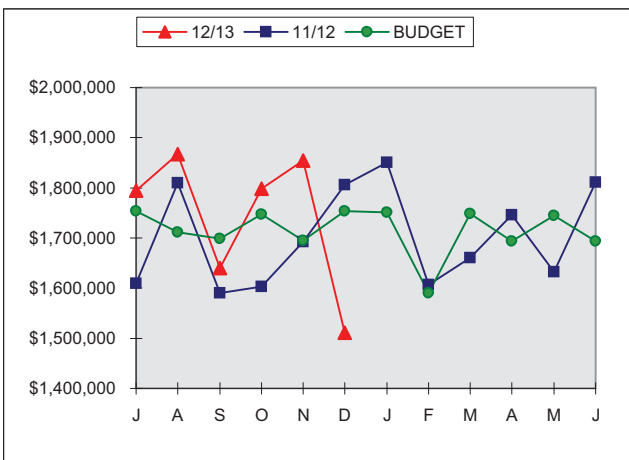
1. GROSS PATIENT REVENUE



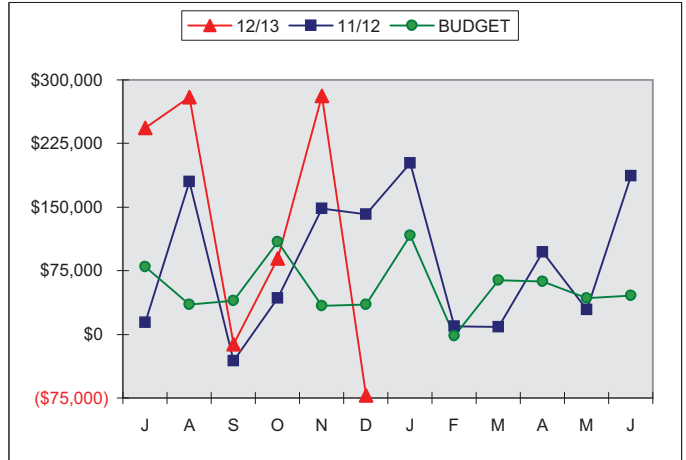
4. NON-OPERATING INCOME (EXPENSE)



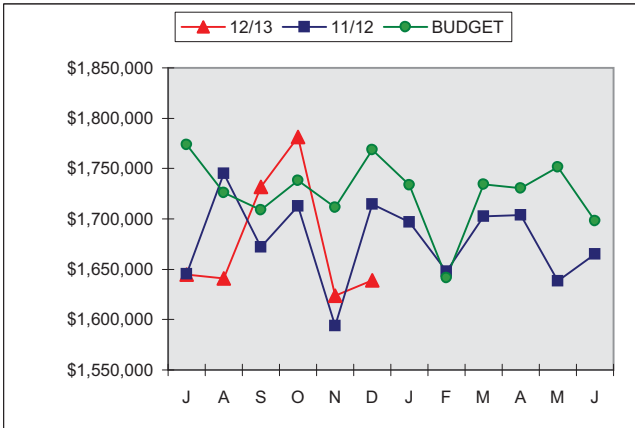
2. ESTIMATED NET REVENUE



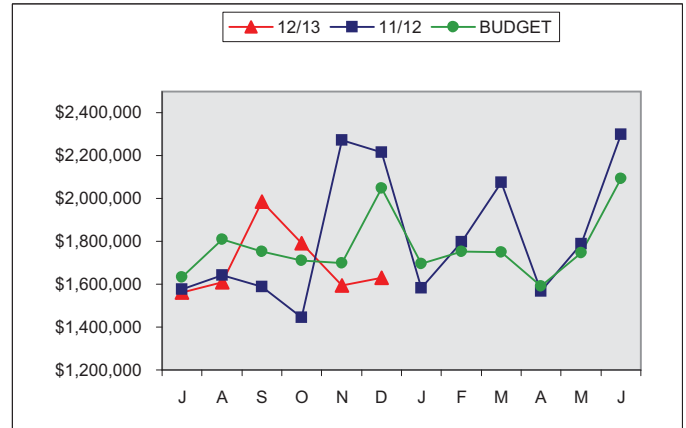
5. NET INCOME (LOSS)



3. OPERATING EXPENSES

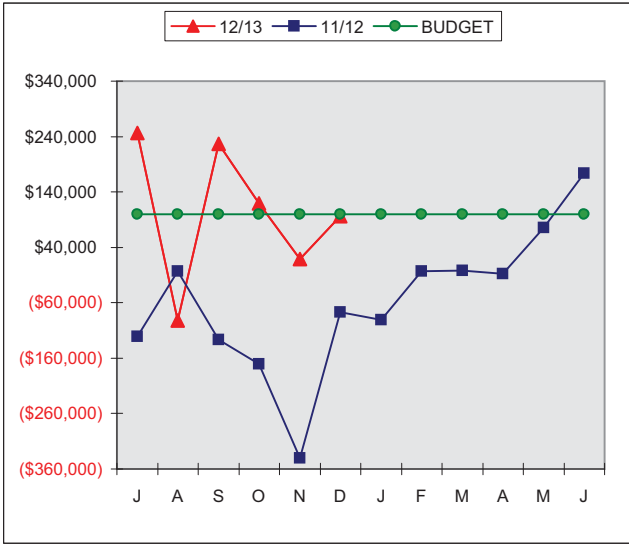


6. CASH RECEIPTS

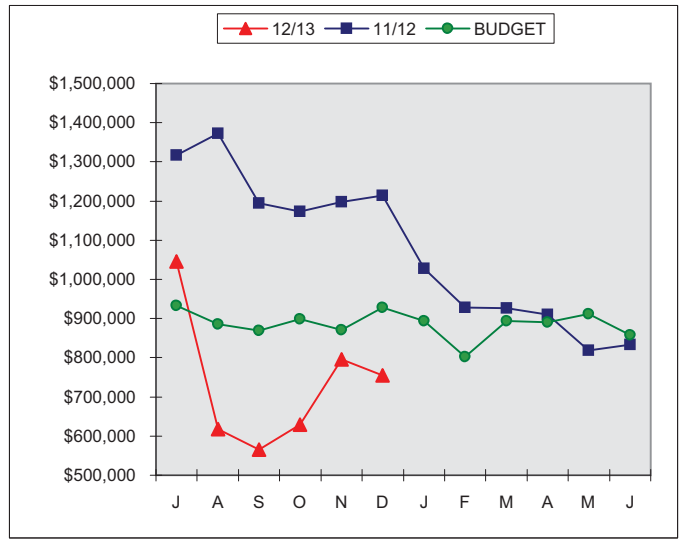


EASTERN PLUMAS HEALTH CARE
MONTHLY FINANCIAL GRAPHS
FOR THE YEAR ENDED JUNE 30, 2013

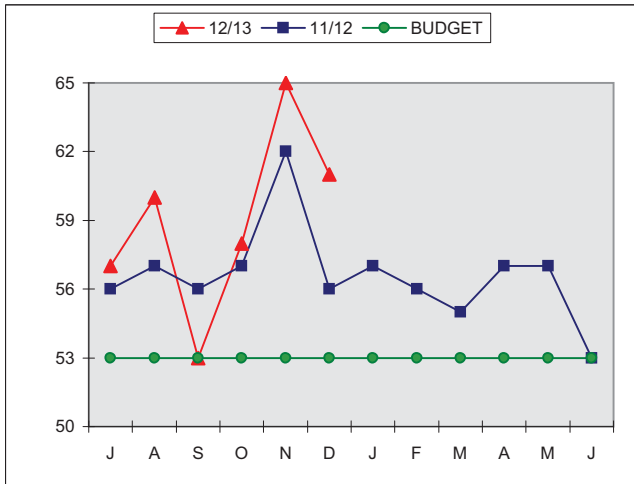
7. OPERATING CASH



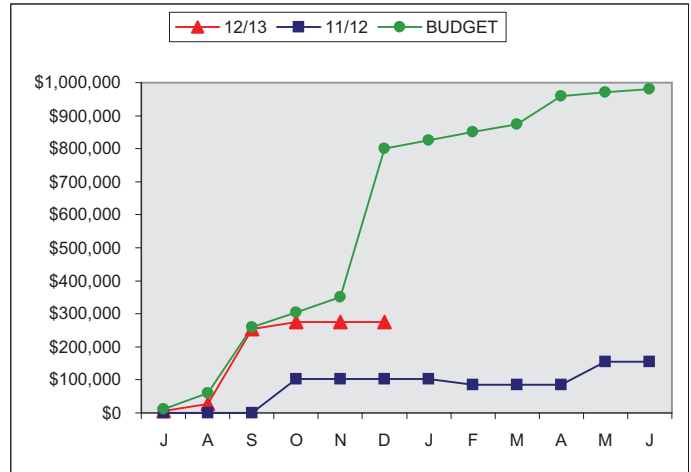
10. ACCOUNTS PAYABLE



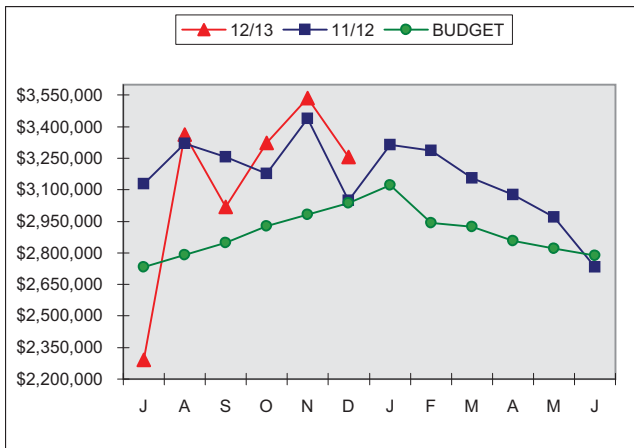
8. ACCOUNTS RECEIVABLE-DAYS



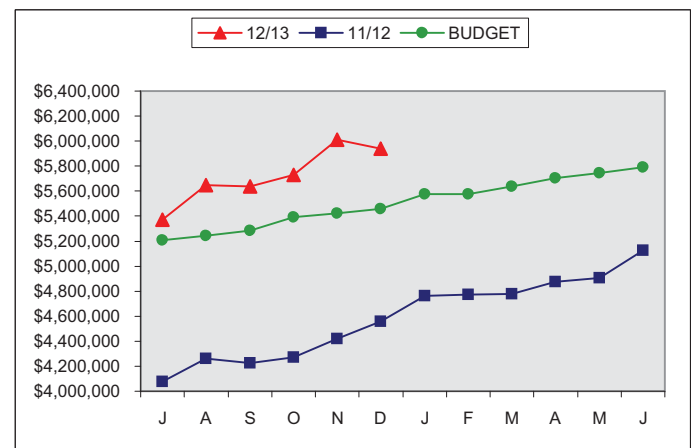
11. CAPITAL EXPENDITURES-YTD



9. ACCOUNTS RECEIVABLE, NET

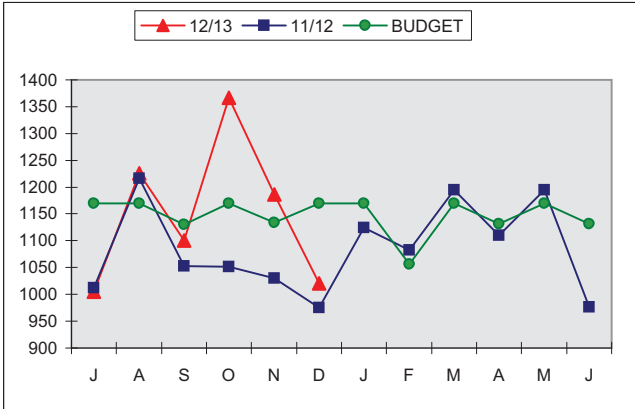


12. FUND BALANCE + NET INCOME (LOSS)

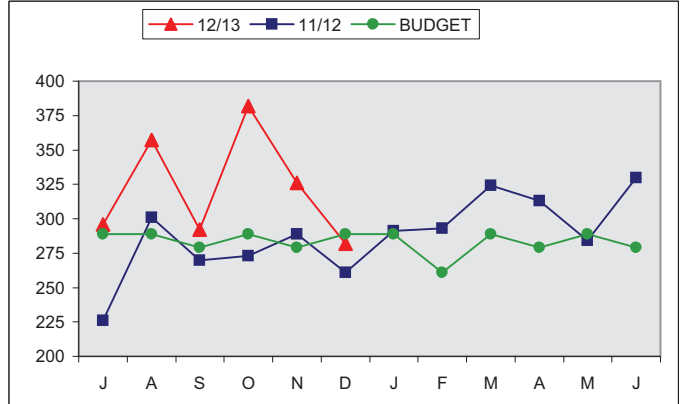


EASTERN PLUMAS HEALTH CARE
 MONTHLY FINANCIAL GRAPHS
 FOR THE YEAR ENDED JUNE 30, 2013

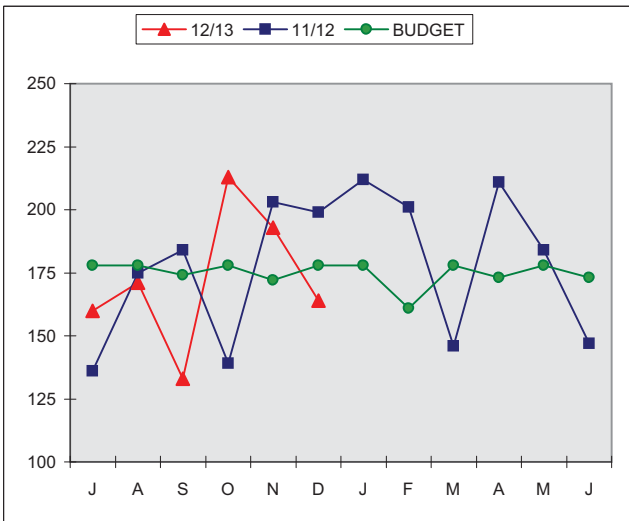
13. PORTOLA MEDICAL CLINIC VISITS



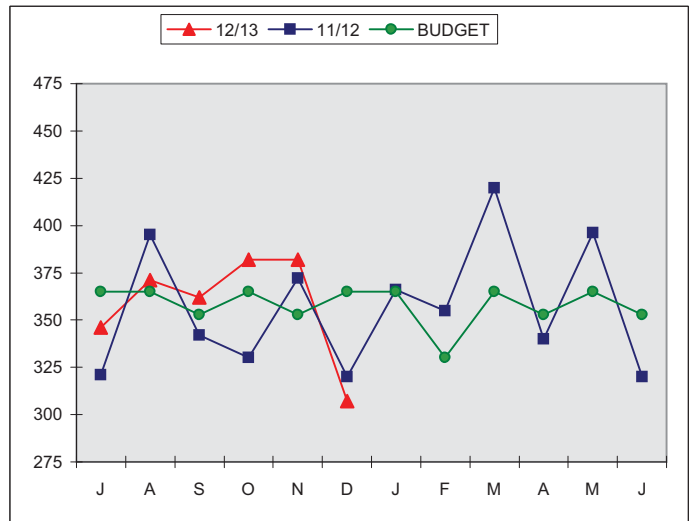
16. LOYALTON MEDICAL CLINIC VISITS



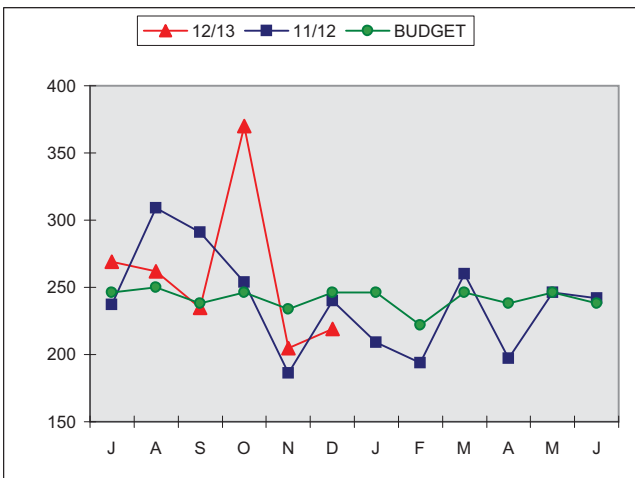
14. PORTOLA DENTAL CLINIC VISITS



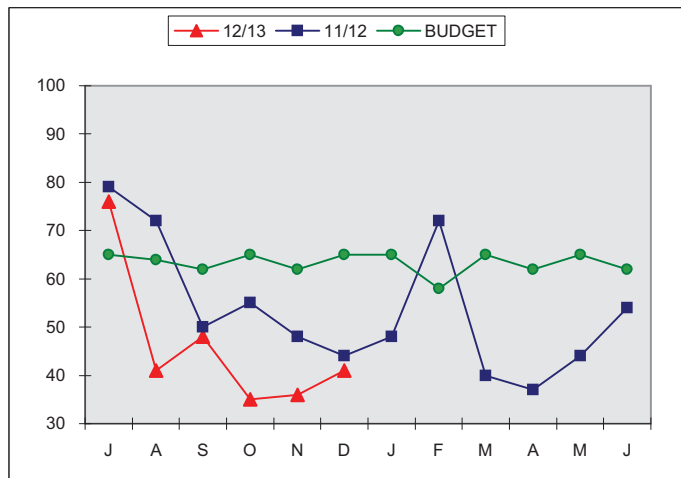
17. INDIAN VALLEY MEDICAL CLINIC VISITS



15. GRAEAGLE MEDICAL CLINIC VISITS

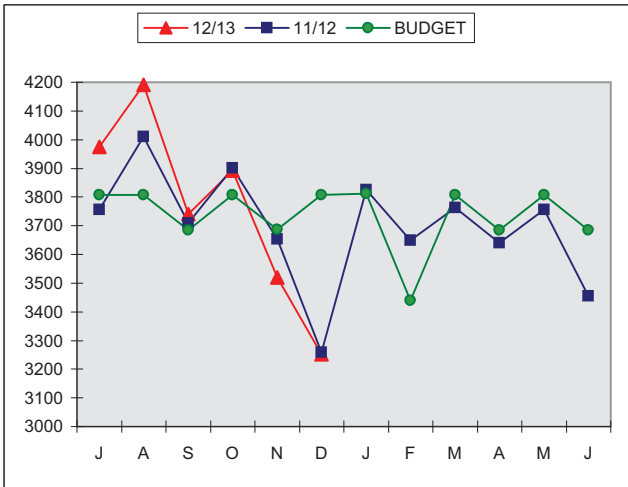


18. PORTOLA ANNEX VISITS

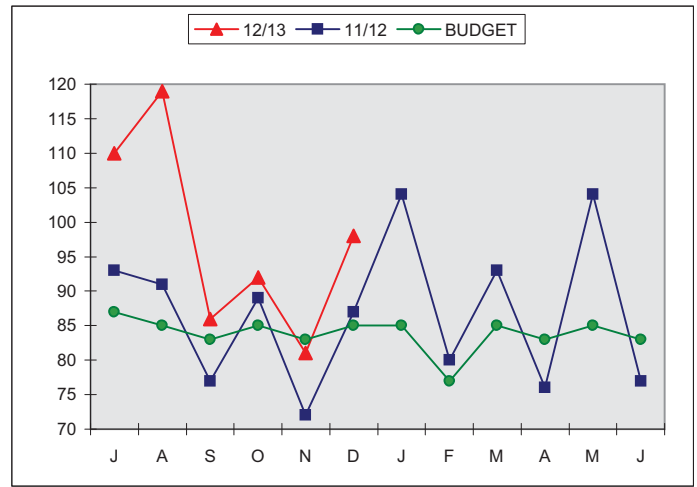


EASTERN PLUMAS HEALTH CARE
MONTHLY FINANCIAL GRAPHS
FOR THE YEAR ENDED JUNE 30, 2013

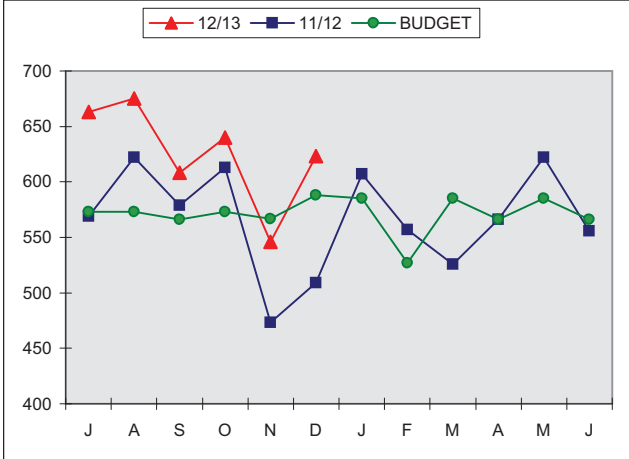
19. LABORATORY PROCEDURES



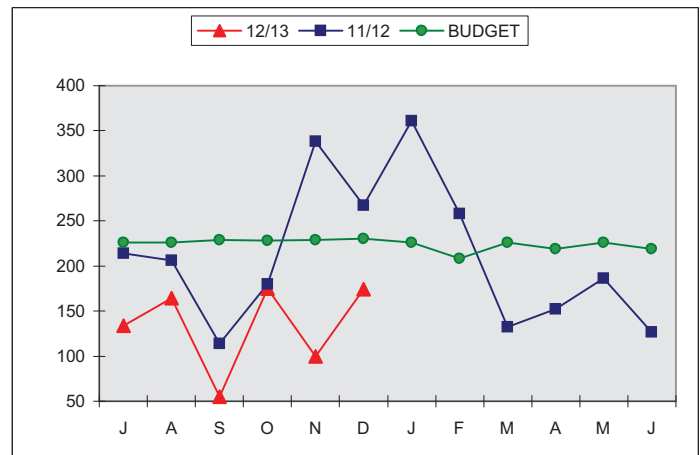
22. AMBULANCE RUNS



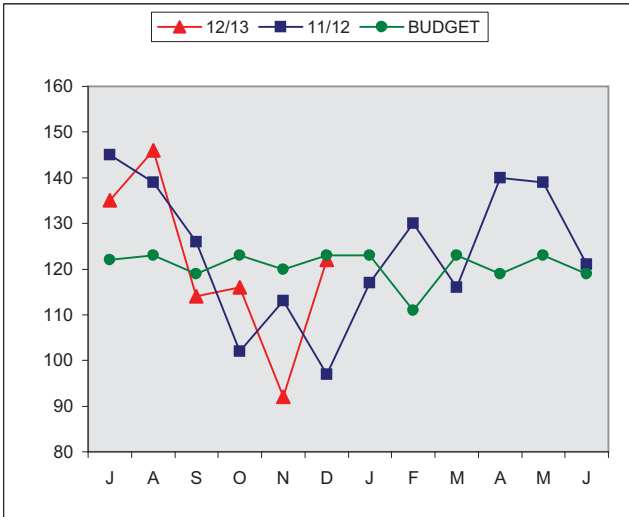
20. RADIOLOGY PROCEDURES



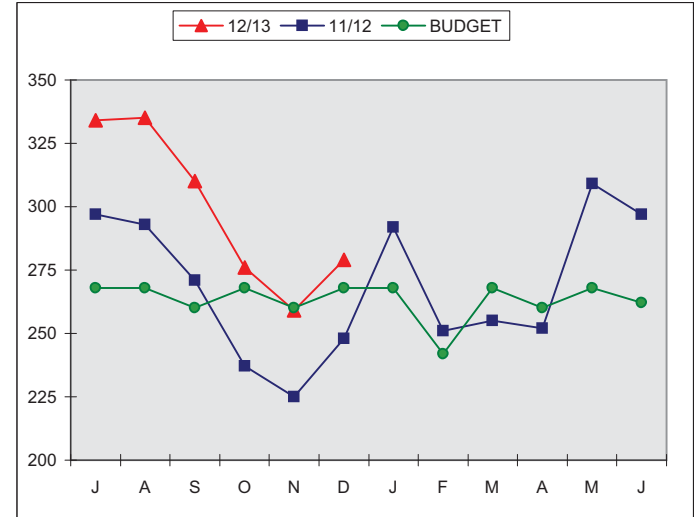
23. RESPIRATORY PROCEDURES



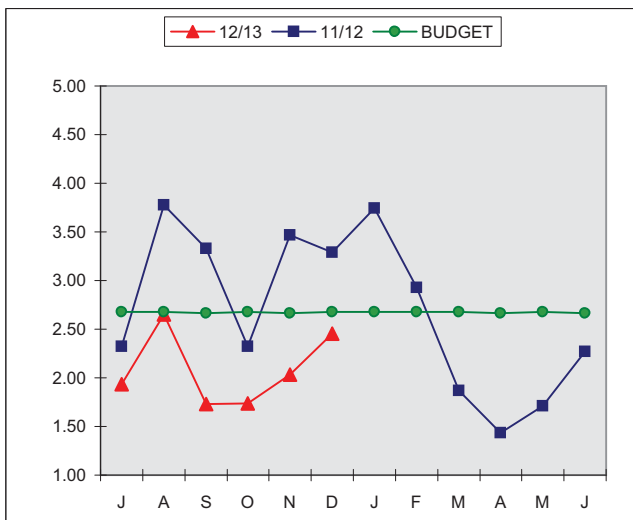
21. ECGS



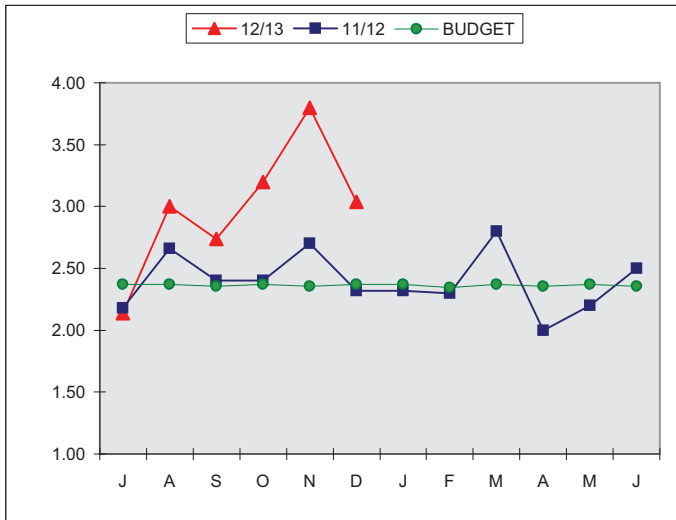
24. EMERGENCY ROOM VISITS



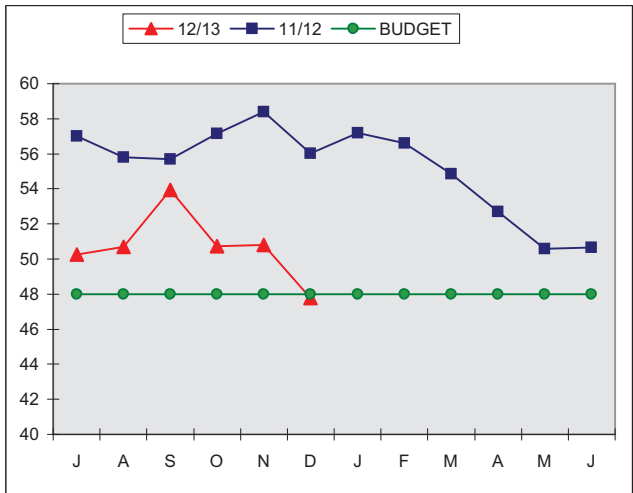
25. AVERAGE DAILY CENSUS - ACUTE



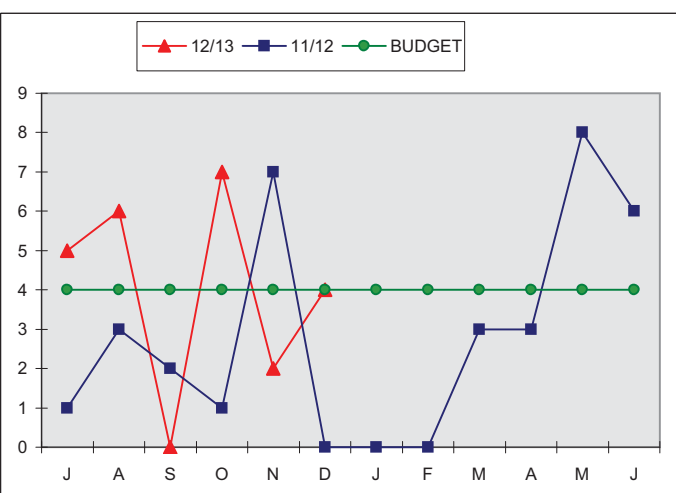
28. AVERAGE LENGTH OF STAY - ACUTE



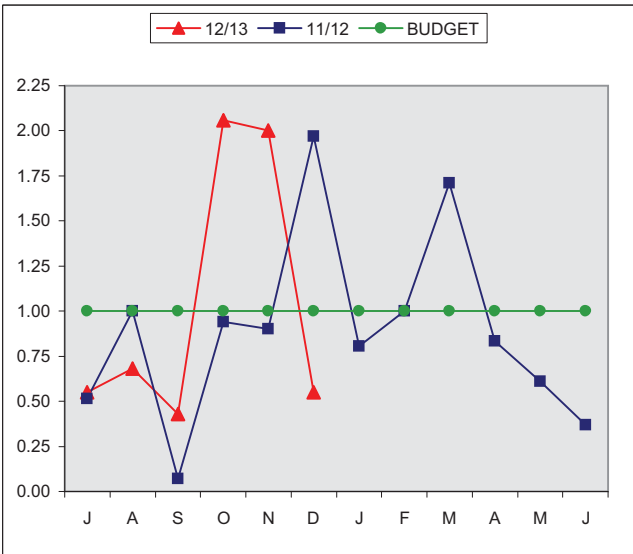
26. AVERAGE DAILY CENSUS - SNF



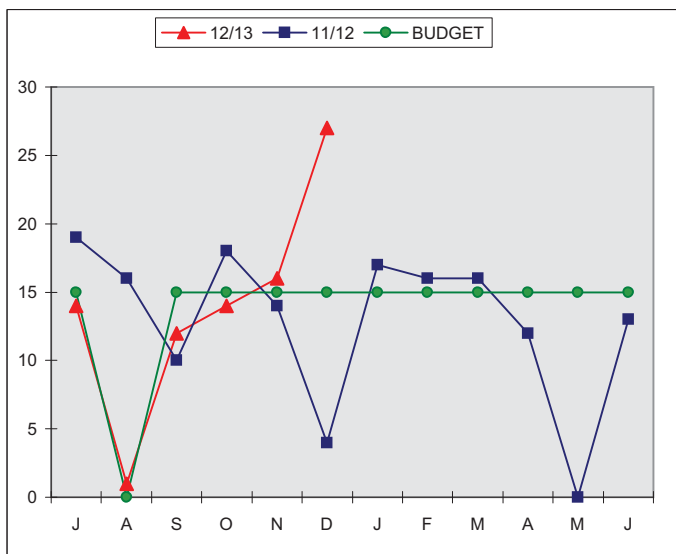
29. SURGERIES - IN & OUTPATIENT



27. AVERAGE DAILY CENSUS-SWING

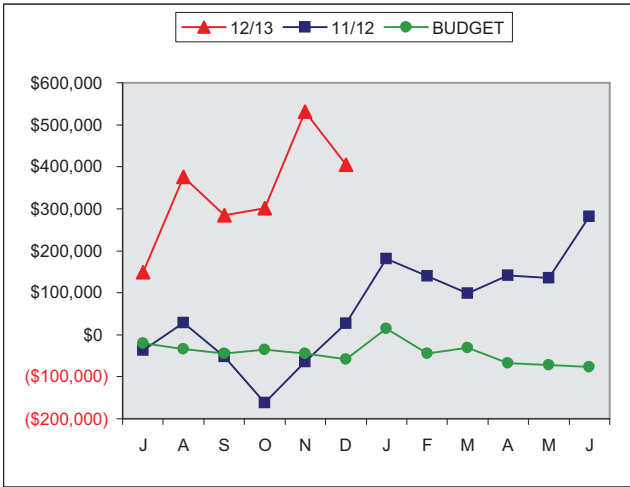


30. ENDOSCOPY PROCEDURES

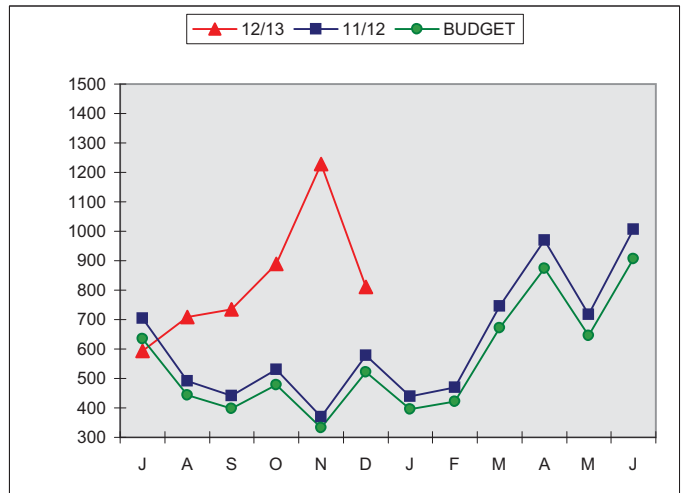


EASTERN PLUMAS HEALTH CARE
MONTHLY FINANCIAL GRAPHS
FOR THE YEAR ENDED JUNE 30, 2013

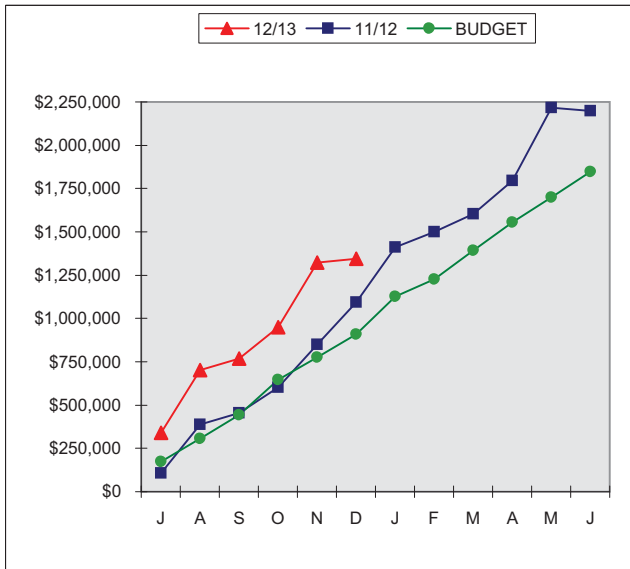
31. YEAR TO DATE OPERATING INCOME (LOSS)



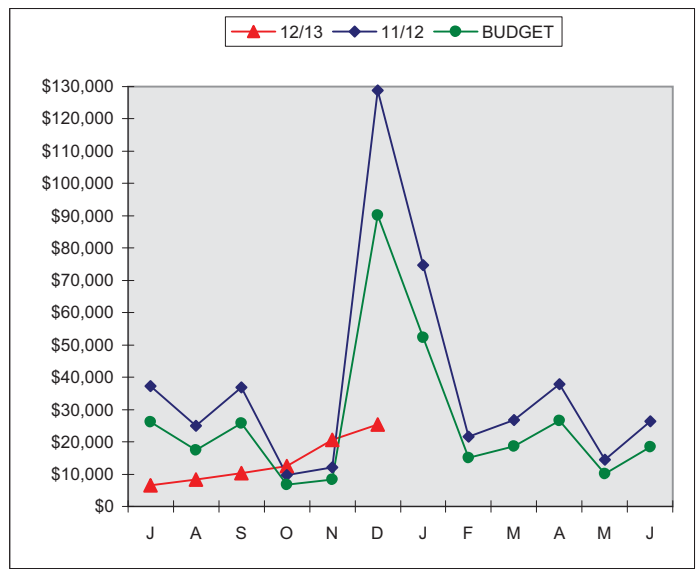
34. OVERTIME HOURS



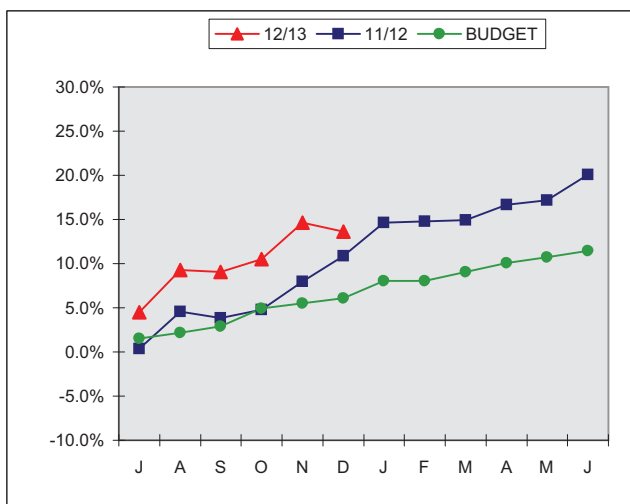
32. EARNINGS BEFORE INTEREST, DEPRECIATION & AMORTIZATION



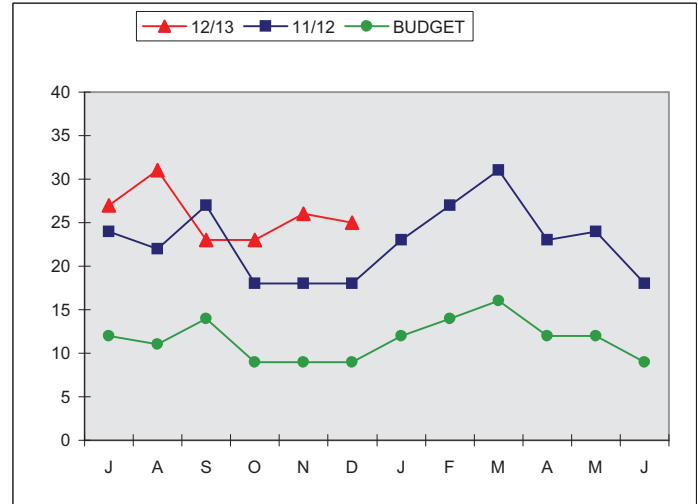
35. DENIALS



34. RETURN ON EQUITY



36. EMERGENCY DEPARTMENT TRANSFERS



**EPHC Project List
Portola**

Project Description	Projected Completion date	Approximate Cost	Update
Removal of ambulance barn for OSHPD NPC compliance on boiler building.	OSHPD deadline 12/31/2012 extended to 2015	\$75,000-100,000	Application to extend exemption for 2 years under SB 90 submitted 9/27/12. Approval of extension is automatic to 2015.
Seismic Bracing; NPC2 compliance	12/31/2012	\$25,000.00	Bracing of antenna and radio equipment competed 12/28/12. NPC2 exemption paperwork submitted to OSHPD by Architects.
Install Generators: Clinics- Portola, Loyaltan, Graeagle	2/13 (Portola)	\$2,000.00	No plan to install generators in Graeagle or Loyaltan. Instead, adding UPS backup batteries in both locations. Portola generator to be installed in January 2013.
Boiler replacement	10/14	\$700,000 +	Aspen architects completing master plan which includes analysis of infrastructure needs. Once Master Plan is complete they will analyze options for boiler replacement. Investigating CDBG and USDA for funding of project.

**EPHC Project List
Portola**

Project Description	Projected Completion date	Approximate Cost	Update
Backup Boiler: Determine if boiler is repairable. If so, make necessary repairs. If not, explore options for installation of a replacement.	12/31/2012	\$6,000.00	11/18/12 Boiler repairs completed with exception of replacement of burner and new fuel lines. These repairs to be completed by January 2013.
Portola Clinic Painting	3/13	Minor	Paint interior of Portola Clinic. Complete during winter months.
Prevent water leakage into server room	10/13	\$5,000.00	Temporarily sealed pipes with silicone. Will look at digging out pipes to repair leak. Delay project to summer 2013.
<i>Life Safety modifications, fire sprinklers, medical gas, fire door certification.</i>	12/12	\$2,500.00	<i>Completed</i>
Ambulance shed installation, relocation of ambulance parking.	Fall, 2012	\$8,000-\$10,000	No longer necessary with SB90 Extension.
Install eaves on Business Office structure. Repair windows.	Spring/Summer 2013	?	Minor repairs completed to seal leaks to get us through winter season. Permanent fix (extend roof) to be completed in summer 2013.

**EPHC Project List
Portola**

Project Description	Projected Completion date	Approximate Cost	Update
Replace loading dock poles	6/13	\$1,000.00	Project delayed until 2013.
ED Center, Kitchen: Removal of old equipment, painting and repair of cabinets.	8/13	Minor	Removal of old kitchen equipment completed. Painting and repair of cabinets in kitchen area to be completed as time permits.
Nifty Thrifty Windows	2/13	?	Windows inspected by manufacturer and determined to still be under warranty. Windows to be replaced.
Medical Records: Minor remodel, painting	9/13	Minor	Miscellaneous remodel, painting, etc. to be completed in 2013.
Portola Hospital walkway repair	9/13	Minor	Repair broken concrete path from ER to Admin. To be done by in house staff in Summer 2013.

**EPHC Project List
Loyalton**

Project Description	Project Completion Date	Approximate Cost	Update
Patient rooms: Painting of patient rooms. (5 rooms remaining)	Winter, 2012/2013	Minor	Will schedule with in house crew as time permits.
Repair damage to main entrance overhang.	Spring 2013	minor	Not urgent. To be completed in 2013.
Clinic: Relocate to hospital	6/13	?	Still developing scope of project and specific OSHPD requirements. Project for 2013
Chiller: replacement or other alternative	Undetermined	\$275,000.00	Future project.
Radiology Room: Remove old x-ray equipment, dispose of equipment, painting	10/13	Minor	Equipment is no longer used. Have found someone to haul off for scrap value if we remove equipment. Not urgent, delay project until 2013.
Life Safety Modification- Fire sprinklers	12/12	Minor	Completed