

**EASTERN PLUMAS HEALTH CARE DISTRICT  
SPECIAL MEETING OF THE STANDING FINANCE COMMITTEE  
OF THE BOARD OF DIRECTORS  
Tuesday, September 25, 2012  
9:00 A.M.  
EPHC's Administrative Conference Room**

Minutes

1. **Call to Order:** The meeting was called to order at 9:05 am by Jay Skutt.
2. **Roll Call:**  
Present: Jay Skutt and Lucie Kreth. Staff: Tom Hayes, Jeri Nelson, and Tiffany Williams
3. **Approval of Agenda:** The agenda was approved as submitted.
4. **Board Comments:** Mr. Skutt stated that he had met with the auditor and discussed the areas of responsibility for the Finance Committee.
5. **Public Comments:** None.
6. **CFO Report August 2012:** Ms. Nelson reported that the average daily census for inpatient services is down 18% to budget and 23% to last year. Skilled nursing is doing better than budget as we increase our census to 27 residents at each campus. Accounts receivable days increased to 60 due to the higher levels of revenue; cash receipts remained level and we managed a significant pay down of accounts payable.
7. **Audit:** The Draft Audit was reviewed and discussion followed. Ms. Nelson stated that Jerrel Tucker will be presenting the draft audit at the regular Board Meeting on Thursday.

**Adjournment:** Mr. Skutt adjourned the meeting at 10:05 pm.

  
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Approved by

10/25/2012  
\_\_\_\_\_  
Date