

**EASTERN PLUMAS HEALTH CARE DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Thursday, August 28, 2014**

**10:00 A.M.**

**EPHC Education Center, Portola, CA**

*Minutes*

**1. Call to Order.**

The meeting was called to order at 10:02 am by Lucie Kreth

**2. Roll Call.**

Present: Dr. Paul Swanson, Janie McBride and Lucie Kreth

Absent: Gail McGrath and Jay Skutt

Staff: Tom Hayes, CEO, Jeri Nelson, CFO, and Alanna Wilson, Administrative Assistant.

Visitors: Approximately 3 visitors were present at the start of the meeting

**3. Consent Calendar.**

Ms. Mc Bride motioned to accept the consent calendar as submitted. A second was made by Dr. Swanson. None opposed, the motion was approved.

**4. Board Chair Comments.**

None.

**5. Board Comments.**

Ms. Kreth stated that many of the Board Members will be running for election or re-election this upcoming year. She inquired as to whether or not they will be running unopposed. Mr. Hayes stated that they are all running uncontested.

**6. Public Comment.**

Ms. Linda Satchwell reported that the Preventive Health Clinics have gone very well and we will be hosting another one soon to fit in any patients that were unable to attend the previous clinics.

**7. Auxiliary Report**

Ms. White reported that Nifty Thrifty grossed \$16,392 in July and had 750.5 volunteer hours at Nifty Thrifty and 12 volunteer hours in the hospital lobby.

**8. Chief of Staff Report**

Dr. Bugna reported that Dr. Williams is practicing at EPHC and doing well.

**9. Committee Reports**

- **Finance Committee**

Dr. Paul Swanson reported that the hospital had almost \$100,000 in net revenues and 3.4 million in gross revenue for the month of July. Ms. Nelson will give more details in her report.

10. **Director Of Nursing Report:** Ms. Jameson reported the following:
- The C-Arm has arrived and will be used to install pacemakers by Dr. Dhond. Also it will be used for epidurals.
  - We are working with Feather River Community College's L.V. N. and E.M.T. programs. She expects to see their students on campus.
  - She will be meeting with Renown soon to discuss getting patients transferred back to swing beds at EPHC. A brief discussion was had on how this can be accomplished.

11. **Clinic Report:** Mr. Gregory reported the following:
- Dr. Porot is on track for starting epidurals in September.
  - Dr. Mark Williams will start practicing in the Graeagle Clinic on Wednesdays.
  - Bryan said he is working on keeping referrals within EPHC rather than sending out
  - We are currently looking for a male Internal Medicine Specialist
  - The Blue Cross/Shield ADA inspection went well

12. **Recommendation for Approval of Policies and Privilege Cards**

The following policy was reviewed:

- Complaints and Grievances

After a brief discussion Dr. Swanson motioned to approve the policy. A second was made by Ms. Kreth. None opposed, the motion was approved.

13. **CFO Report:**

- Ms. Nelson reported that we had \$55,000 profit more this year than July of last year. We had higher net revenue and bad debt was lower in July.
- 2 acute patients and 1 in swing is our hope for average daily census
- The clinics rates have increased this year due to our costs being higher last year.
- Ms. Nelson stated that the Auditor will be here to perform audit for fiscal year 6-30-13. He should be ready to present to the Board at the September meeting.
- There was a brief discussion on making the Telemed program more efficient and viable.

14. **CEO Report:** Mr. Hayes reported the following:

- Mr. Hayes discussed the 2013-14 Operations Plan and Project List.
- We are currently working on the Life Safety project which is going well. The next priority will be the diesel drainage ditch.
- Mr. Hayes has met with Steve Alfred to work on the lot line adjustment project.
- At this time, we do not have an update regarding the DP/SNF clawback from MediCal.

**15. Closed Session.**

Ms. Kreth announced the Board would move into closed session at 11:23 a.m.; pursuant to Health and Safety Code 32155 and Government Code Section 54957.

**16. Open Session Report of Actions Taken in Closed Session.**

The Board returned at approximately 1:00 pm and announced

- I. With respect to Health and Safety Code 32155, to review reports on Quality Assurance  
No reportable action.
  
- II. With respect to Government Code Section 54957 to consider the following privileges and appointments to the medical staff.

Dr. Swanson motioned to approve the following revision as submitted. A second was provided by Ms. McBride. None opposed, the motion was approved.

**a. Recommendation for Revision of non Tele-Med Privilege card**

Ms. McBride motioned to approve the following privileges and appointments to the medical staff as submitted. A second was provided by Dr. Swanson. None opposed, the motion was approved.

**a. Recommendation for One Year Provisional Privileges**

- **Marc Porot, MD (Pain Management)**

**III. Adjournment.** Ms. Kreth subsequently adjourned the meeting at 12:19 p.m.



8.28.14

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Approval

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Date