

**EASTERN PLUMAS HEALTH CARE DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**Thursday, April 23, 2015**

**9:00 A.M.**

**EPHC Education Center, Portola, CA**

**Minutes**

**1. Call to Order.**

The meeting was called to order at 9:00 am by Gail McGrath.

**2. Roll Call.**

Present: Dr. Paul Swanson, Janie McBride, Jay Skutt and Gail McGrath.

Absent: Lucie Kreth and Eric Bugna MD

Staff: Tom Hayes, CEO, Jeri Nelson, CFO, and Alanna Wilson, Administrative Assistant.

Visitors: Approximately 3 visitors were present at the start of the meeting.

**3. Consent Calendar.**

Dr. Swanson motioned to approve the consent calendar. A second was made by Mr. Skutt. None opposed, the motion was approved.

**4. Board Chair Comments.**

Ms. McGrath provided a brief report on the CEO evaluation.

The report is as follows:

“On May 18, 2015 the Board of Directors of Eastern Plumas Health Care held a CEO Performance Review under Government Code 54957.

Mr. Tom Hayes, CEO, received an excellent rating unanimously from the Board. The Board finds Mr. Hayes a willing and dedicated partner in tending to the business of the District. He works well with all providers, department heads, staff, the Board, other institutions as well as the public.

Mr. Hayes began his leadership of the District nearly five years ago. In that time frame health care has had enormous changes and challenges that needed to be addressed. He slowly and systematically began that process and the results are better health care for the community. Our District is fiscally sound and in good position to continue with the myriad challenges of upholding our mission with the community.

It is an honor and a pleasure to work with Mr. Hayes.”

**5. Board Comments.**

• **Estes Park Institute Conference Report**

Mr. Skutt reported that it was a great conference. There were 260 registrants representing 59 hospitals. Mr. Skutt noted some important items and handed out information from the conference to the Board Members.

**6. Public Comment.**

None

7. **Auxiliary Report**  
Katie Tanner reported that the Nifty Thrifty grossed \$12,612.00 for the month of March. They had 910.5 volunteer hours and 17.5 hours in the lobby. Ms. Tanner thanked the staff for installing the new counter at the Nifty Thrifty.
8. **Chief of Staff Report**  
Dr. Bugna was not present at this meeting. Mr. Hayes reported in his place stating that the Med Staff is working on their bylaws and they will present them to the board in the future. Also, the MEC and Q/A committee met earlier this week.
9. **Committee Reports**
  - **Finance Committee**  
Dr. Swanson reported that the month of March went well with gross revenue up \$300,000.00. Expenses are under control however, contractals remain up due to managed MediCal. Dr. Swanson reported that the Centriq build is going well. Dr. Swanson also reported that the organization is looking at purchasing five new GI scopes and additional equipment that would allow for two new GI procedures.
10. **Director Of Nursing Report:**  
Ms. Cocking reported that Tomala King has been hired for the Director of Nursing position in the Loyaltan SNF, taking over for Sue Whitfield who will be leaving May 1<sup>st</sup>. Ms. Cocking stated that the Centriq build is going well and the clinics are starting next. Ms. Cocking also reported that the inpatient census was down and she is flexing staff to accommodate.
11. **Clinic Report:**  
Mr. Gregory reported that Chris Spencer, FNP has joined the Portola Clinic. Ms. Spencer will be in the clinic four days a week.
12. **Recommendation for Approval of Policies:**  
Policies were removed from Agenda. To be approved next month.
13. **CFO Report:**
  - Ms Nelson reported that the month of March went well. The biggest concern right now is Managed MediCal. The state has not supplied information on a supplemental fee schedule.
  - Ms. Nelson reported that the organization is \$1 million over budget in contractals due to Managed MediCal. The clinics do satisfactorily with Managed MediCal however; Outpatient and Ancillary services have been hardest hit.
  - Ms. Nelson briefly discussed the IGT programs and the money we receive back from these programs.
  - Ms. Nelson discussed the upcoming budget that will be presented to the Board in the future.
14. **CEO Report:** Mr. Hayes reported the following:
  - Mr. Hayes reported that the state will give us a 60 day notice once a decision is made regarding the clawback. At this time we have not received a letter.

- The Boiler project is going through the design and development process. Hot water boilers have been recommended as they are energy efficient and easier to maintain.
- Mr. Hayes reported on an upcoming meeting with Renown and PDH to discuss Patient Care Coordination.
- The Policy Committee will be meeting next week to discuss the Conflict of Interest Policy.

**15. Closed Session.**

Ms. McGrath announced the Board would move into closed session at 9:47 a.m.; pursuant to Health and Safety Code 32155 and Government Code Section 54957.

**16. Open Session Report of Actions Taken in Closed Session.**

The Board returned at approximately 10:30 am and announced

I. With respect to Health and Safety Code 32155, to review reports on Quality Assurance  
No reportable action.

II. With respect to Government Code Section 54957 to consider the following privileges and appointments to the medical staff.

a. Approval of One Year Provisional Privileges

- **Quang Dinh Vo, MD**      **Telemedicine/Rheumatology**
- **Dr. Philip G. Vitelli, MD**      **Telemedicine/Psychiatry**

b. Approval of Two Year Courtesy Privileges

- **Mark Walter, MD**      **ER/Hospitalist**

**III. Adjournment.** Ms. McGrath subsequently adjourned the meeting at 10:32 a.m.

  
Approval

5.28.15  
Date