

**EASTERN PLUMAS HEALTH CARE DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Thursday, December 4, 2014

10:00 A.M.

EPHC Education Center, Portola, CA

Minutes

1. Call to Order.

The meeting was called to order at 10:10 am by Gail McGrath.

2. Roll Call.

Present: Dr. Paul Swanson, Janie McBride, Lucie Kreth, Gail McGrath and Jay Skutt

Staff: Tom Hayes, CEO, Jeri Nelson, CFO, Eric Bugna MD, and Alanna Wilson,
Administrative Assistant.

Visitors: Approximately 2 visitors were present at the start of the meeting

3. Consent Calendar.

Mr. Skutt motioned to approve the consent calendar. A second was made by Dr. Swanson. None opposed, the motion was approved.

4. Board Chair Comments.

None

5. Board Comments.

Mr. Skutt discussed the recent Special District Association meeting and the information he received regarding LAFCO while attending.

6. Public Comment.

None

7. Resolution 246:

Mr. Hayes briefly discussed resolution 246 to establish a new Rural Health Clinic. Ms. McGrath motioned to adopt Resolution 246. A second was made by Ms. Kreth, The motion was passed by a roll call vote with no opposition.

8. Resolution 247:

Mr. Hayes briefly discussed resolution 247. Mr. Skutt motioned to adopt Resolution 247 to revise the Conflict of Interest Policy. A second was made by Dr. Swanson. The motion was passed by a roll call vote with no opposition.

9. Auxiliary Report

Ms. Tanner reported that the Nifty Thrifty The lobby hours for October were 16.3. For November they were 12-3/4 hours. The November hours for the Nifty Thrifty had not been calculated at the time of the Board Meeting.

10. Chief of Staff Report

Dr. Bugna stated that over the last year he sees the organization working and aiming for the same goals. A brief discussion was had by all present regarding the positive direction the organization is headed in.

11. Committee Reports

- **Finance Committee**

Dr. Swanson briefly discussed the finance meeting. Ms. Nelson will give more details in her report.

12. Director Of Nursing Report: Ms. Jameson reported the following:

- Ms Jameson reported that the flu vaccine clinic was very successful this year. Graeagle administered 257 vaccines and Portola had 350.
- The hospital recently took part in an educational Ebola drill which was very educational.
- Ms. Jameson reported that Dr. Dhond had installed a pacemaker in November and Dr. Porot will be adding availability to his schedule for epidurals.
- Ms. Jameson discussed the patient satisfaction survey in both the hospital and long term care units. Overall the hospital is receiving positive feedback.
- Ms. Jameson reported on the fundraiser this weekend for the EPHC Gives Back program.

13. Clinic Report: Mr. Gregory reported the following:

- Mr. Gregory reported that the organization will have two new providers joining us in the month of December, Dr. Syed Mustafa and Elsie Taylor PA.
- Patients will start receiving mailers as part of a recall system being put into place.
- The digital x-ray machine for the Dental Clinic has been installed and will be put to use the second week in December. Wednesdays in the clinic will be child only days.
- The Portola and Graeagle clinics did well in terms of volume in the month of November.
- Mr. Gregory will be implementing a Patient Satisfaction Survey in the clinics and will report the results at the January board meeting.

14. Recommendation for Approval of Policies:

None

15. CFO Report:

- Ms. Nelson reported that October was a great month for revenue. However, we are currently struggling with higher contractuals with the MediCal managed care system and the payments tied to those. The state has up to 3 years to make those payments.

16. CEO Report: Mr. Hayes reported the following:

- Mr. Hayes discussed the CEO and Board Member job description and evaluation forms. The Board will review these at the upcoming retreat being held in January.
- A brief discussion was held regarding the 34 acre parcel and possible interest from a buyer.

- Mr. Hayes discussed the upcoming CHA Rural Health Symposium being held in February.
- Mr. Hayes discussed that we will be discontinuing the general surgery program for the near future because of difficult CRNA availability.
- Mr. Hayes discussed the upcoming Legislative Meeting in Quincy. It will be a chance to speak with Legislative aides regarding local Health Care issues. The Board and Exec team are invited to attend.

17. Closed Session.

Ms. McGrath announced the Board would move into closed session at 12:13 a.m.; pursuant to Health and Safety Code 32155 and Government Code Section 54957.

18. Open Session Report of Actions Taken in Closed Session.

The Board returned at approximately 1:00 pm and announced

- I. With respect to Health and Safety Code 32155, to review reports on Quality Assurance
No reportable action.
- II. With respect to Government Code Section 54957 to consider the following privileges and appointments to the medical staff.
 - a. Mr. Skutt motioned to approve the following privileges and appointments to the medical staff as submitted. A second was provided by Ms. McBride. None opposed, the motion was approved.
 - a. Recommendation for One Year Provisional Privileges**
 - Syed Mustafa, MD-90 days
 - Elsie Taylor, PA
 - b. Dr. Swanson motioned to approve the following privileges and appointments to the medical staff as submitted. A second was provided by Ms. Kreth. None opposed, the motion was approved.

b. Recommendation for One Year Provisional Privileges

- Dr. Shawni Coll-OB/Gyn
- Dr. Thompson-OB/Gyn
- Dr. Kenneth Robinson-Hospital/ER
- Dr. Eric Goldberg-Radiology
- John Evans, FNP-Allied Health
- Teresa Donaldson-CRNA Allied Health-Retiring Dec. 31, 2014

c. Ms. Kreth motioned to approve the following privileges and appointments to the medical staff as submitted. A second was provided by Ms. McBride. None opposed, the motion was approved.

c. Updated Schedule 1-Virtual Radiology

III. Adjournment. Ms. Mc Grath subsequently adjourned the meeting at 12:31 p.m.



Approval

1.22.15

Date